

MINUTES – APPROVED AT THE MAY 19, 2021 COMMITTEE MEETING

Town Hall Renovation Committee Minutes

Wednesday April 21, 2021 at 5:00 PM

Members present: Jim Dore, Connie Lacasse, Pam McGinnity, Ken Rafter, Rob Doyle, and Barbara DeVore.

Also present: Selectman Pete McGinnity, ex officio non-voting advisor to the committee.

Members Absent: Wally Brown

Chairman calls the meeting to order at 5:02 PM.

Review and approval of previous meeting minutes:

Motion to accept the minutes of the March 17, 2021 meeting of the Town Hall Renovation Committee made by Rob Doyle.

The motion was seconded by Ken Rafter.

Motion passed unanimously.

1. Constance Lacasse reported that she has taken the oath of office for a new three-year term ending March 31, 2024. Documents indicated that Pam has one more year left on her term.
2. Status of Fund Drive wooden thermometer: Ken said it will take one more month to complete.
3. Town Renovation Committee Questionnaire update:
 - a. All information and responses to the questionnaire are lost as we cannot access data.
 - b. We stopped promoting the questionnaire effective with the notice on April 4, 2021, that includes updating the posting on Living in Mason Facebook Page and by committee members and the proposed article for the paper.
 - c. We will restart the questionnaire in coordination with the Town's new Web site which is 6 to 7 weeks out.
4. Mason Old Home Days: September 11, 2021 with a rain date of September 18, 2021.
 - a. A call for crafters has gone out, managed by Martha Ward.
 - b. Pam and Barbara have arranged for music and are seeking someone to organize the silent auction and items for a raffle.
 - c. Barbara has reached out to Kristen Kivela to organize children's activities.
 - d. Efforts underway to arrange for a food truck
 - e. Efforts to coordinate a town wide yard sale (hard copies of maps with GPS coordinates to find them)
 - f. Will talk to the Trustee of the Church to seek approval to use land.

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5. Barbara has two inquiries out for brass nameplates.
6. Article/ story about the Renovation project/Town Hall history that might be appropriate for a newspaper story about us and our fundraising effort is on hold pending the status of the questionnaire and the Town's new Web site.
7. Jim shared two Grant writing Opportunities:
 - a. Conservation License Plate Grant. Jim will start work on this grant.
 - Intent to Apply is due by May 7, 2021
 - Application is due June 25, 2021
 - Grant can be up to \$10,000.
 - b. Hart Family Fund for Small Towns (population less than 10,000). Jim suggested we should look at this for next year.
 - Application deadline is May 3, 2021 for this year.
 - Grants range from \$2,500 to \$15,000
 - Must first be a Main Street America member of the National Trust: Jim has asked for this application.
 - Grant must be matched dollar for dollar
 - Projects must begin within 6 months of the award date.

Barbara motioned to adjourn the meeting at 5:19 PM. Pam seconded the motion.

The motion passed unanimously.

Our next meeting is May 19, 2021 at 5:00 PM.