

MINTUES APPROVED –FEBRUARY 17, 2021

**Town of Mason
Town Hall Renovation Committee Meeting Minutes
Wednesday January 20, 2021 at 5:00 PM**

Members present: Jim Dore, Rob Doyle, Connie Lacasse, Pam McGinnity, and Ken Rafter
Also present: Selectman Pete McGinnity, ex officio non-voting advisor to the committee.
Members Absent: Barbara Devore and Wally Brown

Chairman calls the meeting to order at 5:04 PM

Review and approval of previous meeting minutes.

Pam McGinnity motioned to accept the minutes of the October 21, 2020 meeting of the Town Hall Renovation Committee. Connie Lacasse seconded the motion. Motion passes unanimously.

- 1) Update if any- Foundation / Drainage Work for Phase 1: No update.

- 2) Update- Fundraising:
 - a. Fund Drive wooden status “thermometer” type of display.
 - i. Ken brought a wooden markup of what the thermometer will look like. Committee recommends placing the thermometer to the right of the Town Hall front door. The actual fund drive thermometer should be installed by the end of February.

 - b. Connie turned in \$100.00 from the sales of 5 tote bags at Christmas.

 - c. Reposting the questionnaire with a new cover write-up including a statement about accepting donations without having a manned presence at events.
 - i. Jim will request another posting of the questionnaire on our town website.
 - ii. Connie will check with the Living in Mason Facebook Page about posting.

 - c. Additional methods we may use to solicit monetary donations discussion:
 - i. Ken will explore turning some of the wood from the old Black Walnut tree on the town common into coasters.

 - e. Brass nameplates. (Discussion tabled until next meeting.)

 - e. We received permission from Deb Morrison to display the Town Hall Renovation canvas tote bags at Mann House. Tote bags are now on display and available for purchase.

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3) Questionnaire for Phase 3 Renovation:

- a. Alanna, Mason web master posted the questionnaire on the town website as a downloadable pdf and as a MailChimp fillable questionnaire on October 21st.

The committee briefly discussed the results from the initial posting of the questionnaire.

5) Jim will draft a fundraising appeal letter to share with the committee.

Next meeting: February 17, 2021 at 5:00 PM.

Rob Doyle motioned to adjourn the meeting at 5:48 PM. Ken Rafter seconded. Motion passed unanimously.