

Town Hall Renovation Committee Meeting Minutes

Wednesday October 21, 2020

Members present: Jim Dore, Ken Rafter, Pam McGinnity, Barbara DeVore, and Rob Doyle. Also present: Selectman Pete McGinnity, ex officio non-voting advisor to the committee. Members Absent: Wally Brown and Connie Lacasse

Chairman called the meeting to order at 5:05 PM.

Resolve that the minutes of the September 30, 2020 meeting of the Town Hall Renovation Committee are hereby approved. Barbara motioned to accept. Ken seconded. Motion passed unanimously.

1. Update- Fundraising efforts:

Ken reported on the status of the fund drive wooden “thermometer” as a display to the public to raise awareness of our fundraising goal and to track the money raised. The thermometer will be setup in front of Town Hall. Ken has the thermometer at home. It needs only to be repainted. Ken will get in touch with Wally Brown about installing the thermometer.

2. The Questionnaire Collection Box will be placed on the porch at the Mann House. Ken will check with Deb Morrison.

3. Non-manned display for events such as Drug Take Back Day scheduled for 10/24/20 from 10:00 to 2:00. Jim will drop off copies of the questionnaire to Barbara at the event.

i. We need to craft a message and process for donation inquiries as well as accepting those donations without having a manned presence.

4. Additional methods we may use to solicit monetary donations discussion will wait till we receive the results of the questionnaire.

5. Barbara will explore procuring brass nameplates. The plates will include IN MEMORY OF, IN HONOR OF, and FRIEND OF

TOWN HALL. Wally and Ken might construct a display board to be hung in Town Hall to display the nameplates as they are purchased.

- a. The costs and design of plates, setting up a process and placement for use, and a fee structure will be discussed at a future meeting.
6. Deb Morrison has agreed to allow a display of our Town Hall Renovation canvas tote bags at the Mann House. Barbara to get the inventory from Connie.
 7. Questionnaire for Phase 3 Renovation:
 - a. Jim - emailed the final version to the Town Administration and Web Master and asked that the questionnaire be posted on our town website as a downloadable pdf and as a survey monkey fillable questionnaire. Jim asked if a notice could be sent via town and/or Deb's email lists and asked if paper copies could be left at the Mann House.
 8. Grant applications:
 - a. Jim left a message via the municipull.com Website contact page for Sheridan T. Brown, PLLC who has provided some pro bono assistance to us on obtaining grants in the past. Jim is waiting on a response.
 - b. Jim is checking into possible Grant Resources/Funding Sources other than NH Preservation Alliance. These include:
 - i. NH Charitable Trust
 - ii. State Historic Building
 - iii. National Trust Grants Program, several in 2021
 - iv. NH State Council on the Arts
 - v. Grants for public investment in the cultural arts

- vi. NH conservation License Plate (Moose) grants. We need to wait till next year and Jim has us on their list.
 - First step in applying is to submit a letter of intent, which is due June 1st with the application due July 10th.
 - Up to \$10,000 grant maximum
 - Application in 2021

- vii. Preserve America- a federal initiative that encourages and supports community efforts to preserve and enjoy our priceless cultural and natural heritage.
 - We will have apply to become recognized as a Preserve American Community in 2021

Next meeting: NOVEMBER 18, 2020 (“meeting cancelled”)

Rob motioned to adjourn. Jim seconded. **The motion passed unanimously and the meeting adjourned at 5:35 pm.**