

**Town of Mason
Town Hall Renovation Committee Meeting
Town Hall
Wednesday August 19, 2020 at 5:00 PM**

Members present: Connie Lacasse, Ken Rafter, Pam McGinnity, James Dore, and Rob Doyle.

- 1) Review and approval of the minutes from July 15, 2020 meeting.

Resolve: that the minutes of the July 15, 2020 meeting of the Town Hall are hereby approved:

Connie moved to accept the minutes. Jim seconded. Motion passed unanimously.

- 2) Status Update –building drainage project (Phase 1):

- a. We will issue an RFP, which does not have to be advertised or follow any specific guidelines other than being done in a diligent manner. We need to follow good practice, obtaining references, insurance certificate, detail on who will actually work on and supervise the project. Need to make sure we can hold contractor accountable.
- b. Update on contact with local contractors about interest in RFP
 - i. Tim Andersen from Terraform Contracting Company has submitted an estimate.
 - ii. Wally did not hear back from Ken Rocca or Marc LeClair from Earthworks Construction.

Committee entered into non-public session at 5:06 PM RSA 91-A:3, II(d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

Motion made by Pam. Ken seconded.

Roll Call vote to enter nonpublic session:	(James Dore)	Y	
	(Robert Doyle)		Y
	(Constance Lacasse)	Y	
	(Barbara Devore)		
	(Pamela McGinnity)	Y	
	(Kenneth Rafter)	Y	
	(R Peter McGinnity)		

Motion to leave nonpublic session and return to public session by Rob Doyle, seconded by James Dor.

Motion: PASSED / DID NOT PASS (circle one)

Roll Call vote to reenter public session:	(James Dore)	Y	
	(Robert Doyle)		Y
	(Constance Lacasse)	Y	
	(Barbara Devore)		
	(Pamela McGinnity)	Y	
	(Kenneth Rafter)	Y	
	(R Peter McGinnity)		

Public session reconvened at 5:14 a.m./p.m.

Jim motioned to seal the minutes from nonpublic session. Rob seconded.

Roll Call Vote to seal minutes:

(James Dore)	Y
(Robert Doyle)	Y
(Constance Lacasse)	Y
(Barbara Devore)	
(Pamela McGinnity)	Y
(Kenneth Rafter)	Y
(R Peter McGinnity)	

- 3) Update of Election/Fundraising opportunities for the committee
 - a. Pam will check into whether we can set up a table outside Town Hall for the September primary.
 - b. Pam suggested we could have an outdoor activity along the lines of an Old Home Day and a silent raffle in Town Hall. Committee settled on September 11, 2021 with a rain date of Saturday, September 18th.
- 4) Fundraising activities:

- a. Jim shared a copy of a Temple Fund Drive announcement used to raise funds to repair and restore their town hall. The committee will consider it as a fundraising idea for 2022.

- 5) Committee discussed Jim's draft of a possible Questionnaire to solicit town input on town hall renovation. Jim reported that Alanna Wile, town webmaster, can put the questionnaire on Survey Monkey for us. Committee made recommendations for revisions to the questionnaire. Committee hopes to have the questionnaire ready for the upcoming elections (if permissible). Pam will check with Pete to see what the possibilities might be for a central collection spot in the center of town for people to place their completed questionnaires. Ken has volunteered to make a survey collection box. Another option will be for people to mail their completed questionnaire to the Mann House. Committee will investigate making the survey available on Facebook.

- 6) Visit to Temple Town Hall Restoration Committee and review of their renovated Town Hall.
 - a. Will reconnect with Connie Kiely after their offices and town hall were once again open as they are all currently closed due to COVID-19.

- 7) Grant Writing
 - a. Jim will contact Sheridan T. Brown who provided some pro bono assistance to us on obtaining grants.
 - i. Sheridan has pointed us to several of the granting agencies mooseplate.com/grants/
 - ii. Historic Preservation Fund – National Park Service

 - b. Jim discovered the Lowes information and the URL for the grant no longer works. He was directed to contact the same group as we filed the application under which was "Lowes Community Partners" at community@lowes.com but that did not get to a contact page.

- 8) Town Hall Renovation Fund (Bank Account)

Committee discussed balances and accepted a \$500.00 donation from a town resident.

Next meeting September 16, 2020 at 5:00.

Connie motioned to adjourn. Ken seconded. Meeting adjourned at 6:17 PM.