

Town of Mason
Town Hall Renovation Committee Meeting Minutes
Virtual Zoom Meeting
Wednesday June 17, 2020 at 7:00

This meeting is taking place virtually under the COVID-19 emergency declaration by the Governor of NH issuing a temporary modification of public access to meetings under RSA 91:A, allowing public meetings to be conducted through electronic means while preserving the public's right to notice of such meetings and the ability to observe and/or listen.

The meeting began with a roll call of all those present.

Members present: James Dore, Pam McGinnity, Wally Brown, Connie Lacasse, Barbara DeVore, Ken Rafter, Pete McGinnity, and Rob Doyle.

1. Review and approval of the minutes from February 19, 2020 meeting.

Barbara made a motion to accept minutes. Pam seconded. Motion passed unanimously.

Resolve: that the minutes of the February 19, 2020 meeting of the Town Hall are hereby approved

2. Status Update – Engineering study of building structure -drainage problem (Phase 1): A copy of the Drainage System Proposal submitted by LaBombard Engineering, LLC. In Brookline NH. The engineer wants the committee's approval prior to stamping the plan as final. Wally has reviewed and is recommending that the committee approve the plans.

Resolve: that the Drainage System Proposal submitted to the committee for review are hereby approved as submitted and the Committee will ask Kathy to request 6 final stamped plan designs for the committee.

Rob Doyle made a motion to accept the Drainage System Proposal as submitted. Ken Rafter seconded. Motion passed unanimously.

3. Dennis LaBombard from LaBombard Engineering, LLC, the engineering firm responsible for the Drainage System Design in Agenda Item #2 above, has provided a final billing not to exceed \$1,000 for the completion of his original quote, which will cover everything currently owed and remaining including the issuance of 6 or 8 sets of signed & sealed drawings as well as a PDF of the drawings. We need a motion and vote to approve the final payment. (After discussion we need a motion and second)

Resolve: that the final invoice of up to \$1,000 as submitted by LaBombard Engineering, LLC to the committee for approval is hereby approved and the Committee authorizes the submission of payment to the Selectman's office for payment processing.

Pam McGinnity made a motion to approve. Rob seconded. Motion passed unanimously.

4. Review of fund-raising at the March 10 town elections and March 14 Town Meeting Voting

- a. Barbara – comments and discussion
 - i. Signage
 - ii. Tri-fold brochures
 - iii. Participation
 - iv. Comments or suggestions received

- b. Fund Raising Report
 - i. Donations received
 - ii. Non- cash donations pledged

Barbara DeVore noted money from voting day and town meeting day has been sealed in an envelope in the Selectmen's Office. Donations from election day: \$109.24 and \$136.00 earned from the sale of Ron Dube's history books. Donations from Town Meeting: \$138.22. Bags and plants sale money has not been counted. Connie Lacasse will arrange to have the money counted and deposited into the Town Hall Renovation account.

5. Voting November 3

Committee will consider setting up a table.

6. Visit to Temple Town Hall Restoration Committee and review of their renovated Town Hall.

Jim will connect with Temple Town Hall Restoration Committee to see what they did. Jim will update the committee.

Pete McGinnity noted the Committee has approved the \$1,000.00 in anticipation of receiving six stamped engineering plans.

Next meeting: July 15, 2020 at 4:00.

Jim Dore motioned to adjourn the meeting. Rob Doyle seconded. Motion passed unanimously and the meeting adjourned at 8:15 PM.