



**Office of Board of Selectmen  
Town of Mason**

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Selectmen/HWY Staff 12/28/2021  
*Approved Minutes*

**Present:** By roll call – Charles Moser, Pete McGinnity, Kate Batcheller selectmen; David Morrison Road Agent.

**Called to Order:** The meeting was called to order 6:02 PM by Chair Pete McGinnity, attendance was taken by roll call as reflected above.

Dave Morrison, Road Agent, discussed the current budget for the highway department.

- 4312-05 Equipment maintenance: Highway department purchased a new transmission for 077, waiting for invoice. Installation of the new transmission will be scheduled April 2022.
- 4312-07 Tires: Purchased 4 new tires for 077.
- 4312-11 Welding Equipment: Purchased a new welding screen.
- 4312-12 Safety Equipment: In process of purchasing the chainsaw chaps and additional safety equipment prior to end of year.
- 4312-13 Tools: The battery charger has been purchased.
- 4312-14 Vehicle Fuel: Ordered fuel for the remainder of the year.
- 4312-22 Supplies: – Purchased bolts needed for next year, should cover \$1000 of the remaining balance in this line.
- 4311-13 Road Restoration: Dave has the contract from All State Construction for the chip seal, location Townsend Road, to encumber the balance of \$29,249.12.
- 4311-15 Culverts: Unable to get pricing for culverts to purchase. Dealer is not returning the calls. It is a known issue of a shortage for culverts. Dave will continue to reach out to the dealer to purchase culverts with a delivery date in the spring.

CDL License – A highway department employee is interested in obtaining his Commercial Driver License (CDL) before February 2022. He is also willing to pay the cost of the license fee of \$60.00. He is requesting permission to use one of the highway trucks to take the CDL Road test. The proposal is to have Dave Morrison drive the highway truck to and from the state testing area. This will allow the employee to take their CDL test. The Selectmen approved this request.

Overall, the highway department team is doing very well with the addition of the new highway maintainer. Onsite training will continue, and Dave will be looking at courses to continue development.

Dave has not received any outstanding invoices from Right Angle Engineering. The Selectmen did request Erin Darrow, Project Engineer again to have all outstanding invoices submitted by the end of 2021. Erin also still owes the Selectmen the easement draft for Jeds Lane. The Selectmen have asked to Dave to also follow up with Erin on the draft and site visit.

**Adjournment:** There being no further business, Charlie motioned to adjourn, second from Pete. Pete-aye, Charlie-aye, Kate-aye. Meeting adjourned at 6:38 PM.

Respectfully Submitted,  
Kate Batcheller