



**Office of Board of Selectmen  
Town of Mason**

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Selectmen/HWY Staff 10/26/2021  
*Approved Minutes*

**Present:** By roll call – Charles Moser, Pete McGinnity, Kate Batcheller selectmen; Jennifer Tenney, administrative assistant; David Morrison Road Agent.

**Called to Order:** The meeting was called to order 5:31 PM by Chair Pete McGinnity, attendance was taken by roll call as reflected above.

2022 Proposed Budget Discussion:

<u>Line-Item</u>	<u>Discussion / Decision</u>
4311-02	Selectmen (SM) asked Dave to break down proposed number by employee. Give amount now and with a 5% cost of living increase
4311-06	Will need to make sure increase over time rates are included in budget
4311-12	Line item is for outside consulting, SM agreed to leave in
4311-13	Change budget line from “Paved Road Restoration” to “Road Restoration”
4311-14	Dave explained they are below budget now because of decreased manpower. Dave is ok with no changes
4311-15	Dave explained increase was for projected increase for project supplies. Given funds will be encumbered for Greenville Rd, this will be adjusted from proposed \$20k to \$12k
4311-19	Salt prices have increased 38%, along with increased trucking and supply costs. Will adjust from proposed \$22k to \$16.5k
4311-24	Mower and hammer rental have been included. SM ok'd increase
4311-29	Wasn't used last year or this year. Highway Dept has been trying to do themselves. Will decrease from \$2500 to \$1 as place holder
4311-32	Increase was approved at a recent monthly staff meeting
4312-02	Accountant Brenda Wiley to review and give proposed value with a 3-4% increase included
4312-03	Accountant Brenda Wiley to review and give proposed value with a 3-4% increase included
4312-05	Dave explained they are currently under budget because many vehicles have been recently serviced. Given there are still two older vehicles, grader and the front loader, this amount will stay as is
4312-06	Dave explained the price of steel has increased. SM ok'd increase
4312-10	Radio for new truck is \$1000, SM ok'd increase

- 4312-13 Pete entered \$1500 in blank line (median between previous years). Dave explained need for laser level (\$2700) and a battery charger (\$750). SM agreed to increase to \$5000
- 4312-14 Decrease from \$35k to \$28k. Dave will track vehicle mileage to help with future budgeting
- 4312-16 Remove from budget
- 4312-19 Accountant Brenda Wiley to review and give proposed value with a 3-4% increase included

**Warrant Articles Discussed**

- To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Highway Department Equipment Reserve Fund previously established. (Majority vote required). (Recommended by Selectmen)
- To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purpose of repair and maintenance of the town's roads or take any other action relative thereto. (Majority vote required). (Recommended by Selectmen)

**Adjournment:** There being no further business, Charlie motioned to adjourn, second from Pete. Pete-aye, Charlie-aye, Kate-aye. Meeting adjourned at 6:20 PM.

Respectfully Submitted,  
Jennifer Tenney