



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
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Selectmen Meeting 10/12/2021
Approved Minutes

Present: Selectmen Kate Batcheller, Charles Moser, Peter McGinnity; Jen Tenney – Admin Asst

Members of the public: Brenda Wiley, Dave Morrison, Debra Morrison, Fire Chief Flip Phalon, Jim Dore, Bob Bergeron

Called to Order: The meeting was called to order at 7:30 PM by Chair Pete McGinnity, attendance was taken by roll call as reflected above.

Approvals:

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 9/28/2021 BOS-HWY staff meeting, Charlie motioned to approve as written, second from Kate. Roll call vote Charles-aye, Pete-aye, Kate-aye.
- Minutes of 9/28/2021 BOS-FD meeting, Charlie motioned to approve with changes as discussed, second from Kate. Roll call vote Charles-aye, Kate-aye, Pete-aye.
- Minutes of 9/28/2021 BOS meeting, Charlie motioned to approve with changes as discussed, second from Kate. Roll call vote Charles-aye, Kate-aye, Pete-aye.

New Business:

- Pete motioned to duly authorize R. Peter McGinnity, Chairman of the Mason, NH Board of Selectmen, to sign as the Town's authorized representative on agreements and contracts with the New Hampshire Department of Natural and Cultural Resources, ie. New Hampshire Division of Historical Places Grant (Moose Plate Grant); Grant # MP-21-07. Second from Charlie. Roll call vote Charles-aye, Pete-aye, Kate-aye.
 - Great job applying for and getting this done Jim Dore!
- Pete motioned to accept the results of the most recent 5-year assessment completed by Granite Hill Municipal Services. We can direct Todd Haywood to contact Amy at Avitar and change the "Update File" to the "Active File" so that the MS-1 can be completed. Second from Kate. Roll call vote Charles-aye, Pete-aye, Kate-aye.

- Kate expressed desire to work on developing a Web Policies and Procedure agreement, as well as updating the Personnel Manual. Selectmen agreed. Jen Tenney will forward website information to Kate.
- The need for increased document storage for the Planning Board was discussed. Planning Board Chair Dane Rota will draft a proposal with rules and procedures to move forward with digital storage.
- Accountant Brenda Wiley is still waiting on information regarding a 457b account.
- Pete motioned to suspend any Town Hall Rentals from this date forward. Meetings at the Town Hall will still be permitted. Fire Chief Flip Phalon commented that the septic of the town hall will limit the capacity of any future rentals. Second from Kate. Roll call vote Charles-aye, Pete-aye, Kate-aye.
- The option of virtual meetings was discussed. Since the Town Hall does not have a phone connection, any meeting that needs somebody to call in will be held at the Mann House. The person needing to call in will do so via an office phone.
- The preliminary budget schedule is to arrange department meetings at the next two Selectmen meetings to discuss the departments proposed budgets.
- A resident inquired about arranging a holiday gathering for the town. Selectmen discussed that for insurance purposes, the resident will need to contact the Recreation Committee to further arrange this. Jen will inform the resident.

Public Hearing – Scripps Lane

The Public Hearing to discuss the designation of part of Scripps Lane as an Emergency Lane was called to order at 8:01pm by Chair Pete McGinnity. Charlie took the floor to explain if the designation is made to classify a portion of Scripps Lane as an Emergency Lane, it would enable the town to pay for repairs, at the Selectmen's discretion, without converting the road to a Class V road. There is public need for keeping this lane passible for emergency access. Fire Chief Flip Phalon testified and agreed with Charlie's points. There have been recent incidents at the Quarry that needed the Fire Department to respond. If the Fire Department is not able to do so in a timely manner, it could be detrimental to those involved. Opened to public – no public comment.

After a Public Hearing held on Tuesday, October 12, 2021, the Board of Selectmen find that: The Mason Quarry Recreation Area is frequently used by the public for recreational activities such as swimming, hiking, and hunting, creating a need for access by fire, police and emergency medical vehicles and personnel to ensure and enhance public safety. Efficient police, fire, medical emergency and rescue access to the Mason Quarry Recreation Area is greatly enhanced by vehicle and foot access to the Quarry Access Road via Scripps Lane from the Mason Quarry Parking Area to the Quarry Access Road. The public has an interest in and will benefit from keeping said section of Scripps Lane passible by emergency vehicles. Declaring said section of Scripps Lane an Emergency Lane pursuant to RSA 231:59-a will allow the Town to expend public funds to maintain that section of the highway for emergency access to Mason Quarry Recreation Area. Charlie motioned to declare the Class VI portion of Scripps Lane from the Mason Quarry Parking Area to the Mason Quarry Access

Road to be an Emergency Lane pursuant to RSA 231:59-a. Second from Pete. Roll call vote Charles-aye, Pete-aye, Kate-aye.

Charlie reviewed the wording of the quarry parking signs. Pete motioned to approve, second from Charlie. Roll call vote Charles-aye, Kate-aye, Pete-aye.
Public Hearing closed by Pete at 8:15p.

Public Forum:

- Bob Bergeron asked for an update on Russell Rd. The update given was that the culverts have been put in and paving is expected to begin later this month.
- No other questions or concerns brought to Selectmen's attention

Adjournment: There being no further business, Pete motioned to adjourn, second from Charlie. Kate-aye, Charles-aye, Peter-aye. Meeting adjourned at 8:56pm.
Next regular Selectmen's meeting will be Tuesday, October 26th, 2021 at Town Hall at 7:30 PM.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant