



## Office of Board of Selectmen Town of Mason

16 Darling Hill Road – Mann House  
Mason, New Hampshire 03048  
(603) 878-2070 (603) 878-4892 Fax

Selectmen Meeting 09/14/2021  
*Approved Minutes*

**Present:** Selectmen Kate Batcheller, Charles Moser, Peter McGinnity; Jen Tenney – Admin Asst

Members of the public: Brenda Wiley, Bob Bergeron, Patty Young, Bob Young, Connie Lacasse, Pam McGinnity, Bob Larochele

**Called to Order:** The meeting was called to order at 7:30 PM by Chair Pete McGinnity, attendance was taken by roll call as reflected above.

### **Approvals:**

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 8/24/2021 BOS-HWY staff meeting, Pete motioned to approve as written, second from Kate. Roll call vote Charles-aye, Pete-aye, Kate-aye.
- Minutes of 8/24/2021 BOS-FD staff meeting, Pete motioned to approve as written, second from Kate. Roll call vote Charles-aye, Pete-aye, Kate-aye.
- Minutes of 8/24/2021 BOS meeting, Pete motioned to approve with changes as discussed, second from Charlie. Roll call vote Charles-aye, Kate-aye, Pete-aye.
- Minutes of 9/2/2021 BOS meeting, Pete motioned to approve with changes as discussed, second from Kate. Roll call vote Charles-aye, Kate-aye, Pete-aye.

### **New Business:**

- In March of this year, two background check forms for the Fire Department were submitted to State of NH Criminal Records Unit and we have not heard back from them. The Admin Assistant and Fire Department have tried reaching out to the State with no success. Pete will look into.
- It was discussed that the town can no longer perform background checks through the police department, we will need to go through the State of NH for each inquiry.
- NH Municipal Association sent an email discussing that some municipalities are beginning to require masks for meetings. There will be no changes to the Town of Mason's mask protocol at this time.

- A resident expressed a concern that there has been changes to the agreement between the Town of Mason and the Wilton Recycling Center. Jen Tenney contacted the Wilton Recycling Center and confirmed that no changes in the agreed upon arrangement have been made.
- Patty and Bob Young discussed the need to change the name of some of the Cemetery Trust Fund account names. This came up after Patty contacted the town's attorney, John Rattigan, regarding a rejected MS9 form that was submitted in 2019. The state rejected the MS9 because several of the funds were set up in a noncompliant way. Per attorney John Rattigan, the funds need to be set up in three individual accounts where the principal and interest can be tracked individually. Bob Young calculated the funds needed for the three new accounts and this was approved by John Rattigan. There will need to be new line items and names in the annual report. \$12,216.03 will need to be removed from the current account and entered in the new account for accounting purposes. A warrant article will need to be made to merge the perpetual funds and care funds into one maintenance fund. Pete motioned to follow attorney John Rattigan's suggestion to have separate accounts for the three perpetual care funds, and to breakout \$12,216.03 from the existing account to be applied in the new account for accounting purposes. Second from Charlie. Roll call vote Charles-aye, Pete-aye, Kate-aye.
- Bob Larochelle brought up the Conservation Commission's concern with the failing culvert on Scripps Lane and that there is a lot of damage being done. Charlie explained that fiscal plans need to be in place in order to address this. Bob asked if it was possible for Conservation Commission to use their funds on the repair? Pete will contact the town's attorney to discuss this further.

### **Old Business:**

- The properties that were given an extension in paying their tax bill before deeding have made payments as arranged with the Town Clerk & Tax Collector

### **Informational Items:**

- Primex, Town of Mason's insurance company, released an update on employee coverage for COVID related cases – Selectmen were informed.
- Pete informed Selectmen of his conversation with the town's Assessor post revaluation. Overall, there was a ~31% increase to the properties assessed values. Current Use value went down a little and land value went up a little. The town parcel preliminary assessments have been filed in the Selectmen's Office.
- Rob Doyle resigned from the Town Hall Renovation Committee. Charlie motioned to accept his resignation, second from Pete. Roll call vote Charles-aye, Kate-aye, Pete-aye.
- The Old County Rd complaint has been resolved by the highway department
- Team Walk'n'Roll motorcycle ride for charity will be driving through Mason this coming weekend, as they did last year

### **Public Forum:**

- No concerns brought to Selectmen's attention

**Non-Public:**

\* Motion to enter Non-public session made by Pete, seconded by Kate by reason of:

- RSA91-A:3,II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Roll call vote to enter non-public session – Pete-aye, Charlie-aye, Kate-aye. Entered non-public session at 8:22p.

Motion to return to public session made by Pete, second from Kate, returned at 8:38p. Motion from Pete, second by Charlie, to seal the minutes to protect reputation of someone other than a member of the board. Roll call vote to seal the minutes Kate-aye, Charlie-aye, Peter-aye.

\* Motion to enter Non-public session made by Pete, seconded by Kate by reason of:

- RSA91-A:3,II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Roll call vote to enter non-public session – Pete-aye, Charlie-aye, Kate-aye. Entered non-public session at 8:39p.

Motion to return to public session made by Pete, second from Kate, returned at 8:48p. Motion from Charlie, second by Kate, to seal the minutes to protect reputation of someone other than a member of the board. Roll call vote to seal the minutes Kate-aye, Charlie-aye, Peter-aye.

**Adjournment:** There being no further business, Pete motioned to adjourn, second from Charlie. Kate-aye, Charles-aye, Peter-aye. Meeting adjourned at 8:49p.

Next regular Selectmen’s meeting will be Tuesday, September 28<sup>th</sup>, 2021 at Town Hall at 7:30 PM.

Respectfully Submitted,

*Jennifer Tenney*

BOS Administrative Assistant