



## Office of Board of Selectmen Town of Mason

16 Darling Hill Road – Mann House  
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Selectmen Meeting 08/24/2021  
*Approved Minutes*

**Present:** Selectmen Kate Batcheller, Charles Moser, Peter McGinnity; Jen Tenney – Admin Asst

Members of the public: Brenda Wiley, Bob Bergeron, Harry Spears, Chief Flip Phalon, Deb Morrison, Anne Moser, Liz Fletcher, Barbara DeVore, Chief Kevin Maxwell

**Absent:**

**Called to Order:** The meeting was called to order at 7:30 PM by Chair Pete McGinnity, attendance was taken by roll call as reflected above.

### **Approvals:**

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 8/10/2021 BOS-PD staff meeting, Charlie motioned to approve as written, second from Kate. Roll call vote Charles-aye, Pete-aye, Kate-aye.
- Minutes of 8/10/2021 BOS meeting, Peter motioned to approve with changes as discussed, second from Charlie. Roll call vote Charles-aye, Kate-aye, Pete-aye.

### **New Business:**

- Deb Morrison discussed potential deeding for 3 parcels.
  - L-42 – owner has been in contact with Deb and has committed to paying the full amount by September 2<sup>nd</sup>, 2021. Deeding was waived under the condition it was paid in full by September 14<sup>th</sup>, 2021.
  - L-20 - Deeding was waived under the condition it was paid in full by September 14<sup>th</sup>, 2021.
  - E-59 – Previously the owner wanted to donate the land to the town, Selectmen have declined. Selectmen have agreed to deed the property.
- Deb informed Selectmen that the assistant Town Clerk will not be attending the Town Clerk's conference later this year.
- Public Hearing for ARP grant funds opened by Pete at 7:47pm – the public was informed that there are many conditions as to what the funds can be used on. We

- hope to use some of the funds for Jed's Lane. The first half of the grant has already been deposited, though not used. Opened to public – no public questions. Charlie motioned to accept the ARP grant as unanticipated revenue, second from Kate. Roll call vote Charles-aye, Pete-aye, Kate-aye. Public Hearing closed at 7:51p.
- Selectmen were updated that the Welfare Guidelines was updated to reflect the current annual allowance. There were minimal changes from last year. Pete motioned to accept as the updated Welfare Guidelines, second from Charlie. Roll call vote Charles-aye, Pete-aye, Kate-aye.
  - Bob Bergeron informed Selectmen his issued phone for Conservation Commission no longer holds a charge. We will update his phone and will consider updating Highway department's phone at the same time since they both are included on the bill.
  - Public Hearing for Quarry Parking Ordinance opened by Pete at 8:00p – Charlie explained proposed parking ordinance. Anne Moser asked for new signage to state parking is allowed for residents only. Charlie will come up with signs and we hope to have them posted in the next month or two. Conservation Commission will help to post signs, then we will make a website announcement so we can disperse tags. Opened to public – no public questions. Charlie motioned to accept the Quarry Parking Ordinance, second from Kate. Roll call vote Charles-aye, Pete-aye, Kate-aye. Public Hearing closed at 8:08p.
  - There have been several concerns regarding Scripps Lane and water damage. On behalf of Conservation Commission, Liz Fletcher provided the Selectmen with a map indicating where the water damage is happening due to a beaver dam. They are requesting the Highway Department handle this issue. Charlie explained that Scripps Lane is a Class VI road and the town cannot spend money on the road or it could become classified as a Class V road that the town would need to take on responsibility for. Roads Less Traveled - RSA 231:59A states highway funds can be used to keep the road passable for emergency vehicles if a hearing is done. However, Scripps Lane would need to be classified as an emergency lane which it currently is not. There is major concern if the town takes responsibility for the road, they would also be taking on responsibility for the bridge, to which the bridges condition is unknown. Emergency vehicles can make it to the quarry without the use of Scripps Lane. Selectmen have decided they need to assess the bridge before considering whether or not to establish this as an emergency lane. This conversation will be paused until water levels lower and the area can be better assessed. When this discussion starts again, we will have the Fire Chief and Road Agent attend.
  - Conservation Commission asked to allow a state representative to survey areas of the town. This was approved.
  - A lockbox has been installed at Town Hall and a procedure policy has been drafted. Pete motioned to approve the Lock Box Procedure, second from Kate. Roll call vote Charles-aye, Pete-aye, Kate-aye.
  - Basketball court update – if we have a warrant article to disperse Trust Funds, a town meeting will not need to be held. Pete will look into a good location for court, Chief Maxwell will get estimates when the time nears.

### **Public Forum:**

- Bob Bergeron brought up concern regarding a letter he received regarding the proposed amendment to the wetlands ordinance. The town did not draft nor mail the letter. The public were informed to attend the Planning Board information session regarding the proposed wetlands ordinance. This session will be held on August 25<sup>th</sup>, 2021 at 7p.
- Babara DeVore spoke on behalf of the Town Hall Renovation Committee to inform Selectmen that they will be receiving a \$5,000.00 grant. She also gave an update that Old Home Day is coming together nicely and asked if the Town Hall could be used to store some items at the end of Old Home Day. This was approved.
- Brenda Wiley offered to work as a consultant for the Town of Mason for the Federal Block Grant. Brenda will put together an agreement to discuss with Selectmen.

### **Non-Public:**

\* Motion to enter Non-public session made by Pete, seconded by Charlie by reason of:

- RSA91-A:3,II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Roll call vote to enter non-public session – Pete-aye, Charlie-aye, Kate-aye. Entered non-public session at 8:44pm.

Motion to return to public session made by Pete, second from Kate, returned at 8:51pm.

\* Motion to enter Non-public session made by Charlie, seconded by Pete by reason of:

- RSA91-A:3,II (c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll call vote to enter non-public session – Pete-aye, Charlie-aye, Kate-aye. Entered non-public session at 8:56pm.

Motion to return to public session made by Pete, second from Kate, returned at 9:01p. Motion from Pete, second by Charlie, to seal the minutes to protect reputation of someone other than a member of the board. Roll call vote to seal the minutes Kate-aye, Charlie-aye, Peter-aye.

\* Motion to enter Non-public session made by Pete, seconded by Charlie by reason of:

- RSA91-A:3,II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Roll call vote to enter non-public session – Pete-aye, Charlie-aye, Kate-aye. Entered non-public session at 9:03p.

Motion to return to public session made by Charlie, second from Pete, returned at 9:11p. Motion from Pete, second by Charlie, to seal the minutes to protect reputation of someone other than a member of the board. Roll call vote to seal the minutes Kate-aye, Charlie-aye, Peter-aye.

**Adjournment:** There being no further business, Pete motioned to adjourn, second from Charlie. Kate-aye, Charles-aye, Peter-aye. Meeting adjourned at 9:17p.

Next regular Selectmen's meeting will be Tuesday, September 14<sup>th</sup>, 2021 at Town Hall at 7:30 PM.

Respectfully Submitted,

*Jennifer Tenney*  
BOS Administrative Assistant