



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
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Selectmen Meeting 07/13/2021
Approved Minutes

Present: Selectmen Louise Lavoie, Charles Moser, Peter McGinnity; Jen Tenney – Admin Asst

Members of the public: Brenda Wiley, Bob Bergeron

Absent:

Called to Order: The meeting was called to order at 7:30 PM by Chair Louise Lavoie, attendance was taken by roll call as reflected above.

Approvals:

- Noted that the accounts payable and payroll manifests had been reviewed and approved, with adjustments, prior to the meeting.
- Minutes of 6/22/2021 BOS meeting, Charles motioned to approve as written, second from Pete. Roll call vote Louise-aye, Charles-aye, Peter-abstained

New Business:

- CIP Contract needs signature by Chair. All reviewed & in agree to sign. Charlie moved to authorize Louise to sign, second from Peter. Charlie-aye, Louise-aye, Peter-aye. Louise signed.
- NH Local Welfare Administration Association is asking if we'd like to renew our \$30 annual membership. Contact information to be updated to Jennifer Tenney, we will renew membership.
- Personnel Concepts looking for us to purchase updated HIPAA posters. This was declined, Primex will provide these at no cost.
- HireRight needs letterhead notice of contact name change to Jennifer Tenney. This notice was reviewed and signed by Louise.
- Warrant notice for unlicensed dogs was reviewed and signed for Town Clerk.
- Pete briefly discussed Interware Development and what they have to offer. This will be looked into further by Selectmen and brought up at a later date.
- We were notified by Microtime that our backup drive failed. A replacement drive was quoted for \$285. Pete electronically approved and signed for replacement.

- It was discussed that other boards are asking Jen to complete administrative / secretarial work for them. They will be addressed as this should not be done.

Old Business:

- Quarry parking – Charlie and Chief will be meeting to develop an ordinance

Informational:

- Notary application for Jennifer Tenney has been approved

Public Forum:

- Bob Bergeron asked if Greenville Rd is on the agenda to be repaved this year? No it is not, however, it is on the agenda for next year.

Non-Public:

Motion to enter Non-public session made by Louise, seconded by Charlie by reason of:

- RSA91-A:3,II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*
- RSA91-A:3,II (b) *The hiring of any person as a public employee.*

Roll call vote to enter non-public session – Pete-aye, Charlie-aye, Louise-aye. Entered non-public session at 8:11pm.

Motion to return to public session made by Louise, second from Pete, returned at 9:11pm. Motion from Pete to seal the minutes to avoid adversely affecting the reputation of any person other than a member of the board, second by Charlie. Roll call vote to seal the minutes – Pete-aye, Louise-aye, Charlie-aye.

Adjournment: There being no further business, Louise motioned to adjourn, second from Peter. Louise-aye, Charles-aye, Peter-aye. Meeting adjourned at 9:15pm.

Next regular Selectmen's meeting will be Tuesday, July 27, 2021 at Town Hall at 7:30 PM.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant