



Office of Board of Selectmen Town of Mason

16 Darling Hill Road – Mann House
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Selectmen Meeting 06/22/2021
Approved Minutes

Present: Selectmen Louise Lavoie, Charles Moser, Peter McGinnity; Jennifer Tenney – Board of Selectmen (BOS) Administrative Assistant

Members of the public – Harry Spears, Liz Fletcher, Deb Morrison, James Dore, Richard Stockdale

Absent:

Called to Order: The meeting was called to order at 7:30 PM by Chair Louise Lavoie, attendance was taken by roll call as reflected above.

Approvals:

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 6/08/2021 BOS/PD meeting, Peter motioned to approve as written, second from Louise. Roll call vote Charles-aye, Louise-aye, Peter-aye
- Minutes of 6/08/2021 BOS meeting, Charles motioned to approve as written, second from Louise. Roll call vote Louise-aye, Charles-aye, Peter-abstained

New Business:

- Harry Spears, Forestry Committee chair, concerned members of Trails Committee were cutting growth on Town Forest land without prior consent and potentially without knowledge of Forestry boundaries. Board of Selectmen were asked if they had prior knowledge – they did not. More communication is needed between Forestry and Conservation. Louise will email Conservation to address the communication breakdown and the cutting. The email will also include a request to have Trails document their vision and how they are carrying out this vision.
- Liz Fletcher, Conservation Commission, asked for approval to place a granite bench in memory of Anna Fiello in the meadow behind Mann House and Police Department. Charles made motion to approve placement of memorial granite bench in

- meadow behind Mann House and Police Department after approval from town groundskeeper; second from Peter. Roll call vote Louise-aye, Charles-aye, Peter-aye.
- James Dore, Town Hall Renovation Committee, gave update Moose Grant is prepared and ready for submission after signature from a Selectmen on application and cover letter. Should know outcome in the fall. Peter motioned to sign cover letter and application for Town Hall Renovation Moose Grant; second from Charles. Roll call vote Louise-aye, Charles-aye, Peter-aye. Louise signed.
 - Discussed potential membership with Greater Merrimack-Souhegan Valley Chamber of Commerce. Decided not to obtain.
 - Plodzik & Sanderson questionnaire for annual financial audit was read aloud and completed by selectmen. Charles motioned to authorize Louise to sign and submit Plodzik & Sanderson questionnaire; second from Peter. Roll call vote Louise-aye, Charles-aye, Peter-aye.
 - Control Form for General IT Controls was reviewed and completed.
 - PA-28 2022 Taxpayer Inventory form reviewed. Peter motioned to opt out of PA-28 Tax Payer Inventory for 2022, second from Charles. Roll call vote Louise-aye, Charles-aye, Peter-aye.
 - A landowner expressed serious concern with having unauthorized assessing personnel on property. Will check with assessor on how to best flag this in Avitar and will contact landowner to ensure property is correctly posted.
 - Discussed inquiry from Jen Messner to use Town Hall as a location for a senior physical therapy program she offers.

Old Business:

- Finished discussing re-opening Mann House. Effective immediately, Mann House will be opened to the public. The library will determine their own re-opening timeline.
- All meetings are now being held at Town Hall. Discussed who will have a key for building access.
- Will inquiry with Conservation Commission on quarry parking status.

Informational:

Public Forum:

Non-Public:

Adjournment: There being no further business, Louise motioned to adjourn, second from Peter. Louise-aye, Charles-aye, Peter-aye. Meeting adjourned at 9:28 PM.

Next regular Selectmen's meeting will be Tuesday, July 13, 2021 at Town Hall at 7:30 PM.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant