



## Office of Board of Selectmen Town of Mason

16 Darling Hill Road – Mann House  
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Selectmen Meeting 06/08/2021  
*Approved Minutes*

**Present:** Selectmen Louise Lavoie, Charles Moser; Jennifer Tenney – Board of Selectmen (BOS)  
Administrative Assistant  
Members of the public – Bob Larochelle

**Absent:** Selectmen Pete McGinnity

**Called to Order:** The meeting was called to order at 7:30 PM by Chair Louise Lavoie, attendance was taken by roll call as reflected above.

### **Approvals:**

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 5/25/2021 BOS/FD meeting, Charles motioned to approve as written, second from Louise. Roll call vote Charles-aye, Louise-aye
- Minutes of 5/25/2021 BOS meeting, Charles motioned to approve as written, second from Louise. Roll call vote Louise-aye, Charles-aye
- Report of Cut papers for Reed Proctor signed

### **New Business:**

- Recurring meetings for Boards & Committees have been added to website calendar.
- Discussed options for re-opening Mann House. Will wait on final decision until we know the executive order by the Governor later this week. The Library Trustees will handle the opening of the library.
- Employee safety at Mann House & library was discussed
- David Morrison asking for approval for \$1695.99 to replace broken sweeper motor engine – within budget, present Selectmen agree to approve.
- Since town meetings will be held in person at Town Hall, will need to determine how Town Hall will be unlocked/locked for each meeting – a decision was not reached, will re-address at next meeting.
- Bob Larochelle was asked to update Selectmen on Quarry parking and signs:
  - No parking signs are still there, parking plaques are on order and should ship 6/9/21. It was suggested to arrange a meeting with a Selectmen, Conservation Commission representative, Chief Kevin Maxwell +/- Town Clerk to set process for parking that way Police Department can properly monitor area and ticket accordingly. Selectmen will need to retract previous no parking order placed last year.

- Priority of 6/9/21 Conservation Commission meeting will be to determine how to issue parking plaques. Initial idea is to have the serial # of tag tied to car registration, issued by Town Clerk and maximum of 2 per household
- Portions of existing Quarry signs have been redacted to clearly indicate no camping or fires are allowed
- It has come to Selectmen's attention that there is no clear protocol for alerting when tax maps need to be adjusted. Bob Larochelle was asked for input on how he had been getting informed and what would work moving forward.
  - Bob Larochelle indicated he used to get a compiled list of lot changes from the Board of Selectmen's Administrative Assistant. This will be looked into further.
- Bob Larochelle expressed concern regarding printing costs for updating the tax maps. He was instructed to propose a budget to cover these expenses.

**Old Business:**

- New website has been launched. 2021 minutes have been uploaded and archived minutes will be uploaded as time allows. Will solicit feedback from stakeholders.
- Have not heard from Erin Darrow of Right Angle Engineering, will reach out for update on town projects.

**Informational:**

**Public Forum:**

**Non-Public**

**Adjournment:** There being no further business, Louise motioned to adjourn, second from Charles. Louise-aye, Charles-aye. Meeting adjourned at 9:05 PM.

Next regular Selectmen's meeting will be Tuesday, June 22, 2021 at Town Hall at 7:30 PM.

Respectfully Submitted,

*Jennifer Tenney*  
BOS Administrative Assistant