



**Office of Board of Selectmen  
Town of Mason**

16 Darling Hill Road – Mann House  
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(603) 878-2070 (603) 878-4892 Fax

Selectmen Meeting 05/25/2021  
*Approved Minutes*

**Present:** By roll call, using the Zoom platform – Louise Lavoie, Peter McGinnity, Charles Moser, Jennifer Tenney, BOS Administrative Assistant  
Members of the public – Curt Spacht, Kathy Chapman, Garth Fletcher, Brenda Wiley, Pat Letourneau

**Absent:**

**Called to Order:** The meeting was called to order 7:30 PM by Chair Louise Lavoie, attendance was taken by roll call as reflected above. It was agreed by all to dispense with the Emergency Order Right to Know Checklist.

**Approvals:**

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 5/11/2021 BOS/PD meeting, Peter motioned to approve as written, second from Louise. Roll call vote Louise-aye, Peter-aye, Charles-aye
- Minutes of 5/11/2021 BOS meeting, Peter motioned to approve as written, second from Louise. Roll call vote Louise-aye, Peter-aye, Charles-abstained
- Minutes of 5/17/2021 BOS/HWY meeting, Charles motioned to approve as written, second from Peter. Roll call vote Louise-aye, Peter-aye, Charles-aye
- Appointment Papers were signed for Conservation member alternate Chris Pratkanis

**New Business:**

- Meals on Wheels – A letter was received requesting the town contribute to their operation as it provides service to a town resident. This was missed when the budget was made. Proposed to allow contribution, BOS agree to fund \$85 request.
- In order to execute the TAN Closing Documents the Resolutions will need to be read and voted on. They are noted as follows:
  - 1. The authorization of at least a majority of the Board of Selectmen and the Treasurer to sign the Note or to have said signatures printed in facsimile on the Note and to affix the Town's seal thereto is hereby approved;
    - By roll call, using the Zoom platform – Louise-aye, Peter-aye, Charles-aye
  - 2. The authorization of the Treasurer to deliver the Note to the Purchaser (defined below) against payment therefor is hereby approved;
    - By roll call, using the Zoom platform – Louise-aye, Peter-aye, Charles-aye
  - 3. The authorization of at least a majority of the Board of Selectmen and the Treasurer to execute and deliver this Certificate, a Line of Credit Rider and IRS Form 8038-G in substantially the form presented to this meeting and such other documents as may be necessary or appropriate to accomplish the sale and delivery of the Note in accordance with the foregoing is hereby approved;

- By roll call, using the Zoom platform – Charles-having reviewed such documents, aye, Peter-aye, Louise-aye
  - 4. The authorization of the Town to act as its own Paying Agent with respect to the Note is hereby approved;
    - By roll call, using the Zoom platform – Louise-aye, Peter-aye, Charles-aye
  - 5. The terms of the Note including, without limitation, the amount, interest rate, premium, if any, maturity and form and the sale of the Note to the purchaser(s) thereof as set forth on Schedule A to the Town Certificate (collectively the "Purchaser"), all as being in the best interests of the Town are hereby approved;
    - By roll call, using the Zoom platform – Louise-aye, Charles-aye, Peter-aye
  - 6. The Town's Treasurer, acting singly, is hereby authorized to sign one or more Schedules, in the form attached to the Line of Credit Rider, to draw upon the Line of Credit.
    - By roll call, using the Zoom platform – Louise-aye, Peter-aye, Charles-having reviewed such documents, aye
- Pending Current Use Application for McGrath – DRA informed us last week the application was incomplete. Let it be noted the application was signed by BOS prior to the understanding that the application was incomplete, this was an error. The Town Assessor informed us the filing fee \$20.55 check needs to be made out to Hillsborough County Registry of Deeds. Louise to contact resident on 5/26/21. Since application is incomplete it cannot be filed.
- It was brought to attention the Assessor is not being updated of land changes that the Planning Board has approved. It's clear that there needs to be an internal plan of action in place to maintain communication from the PB to the Assessor and then the BOS Office. Charlie will speak to the PB to determine best plan of action.
- Kilcoyne S/D Development Agreement – 4 lot subdivision has been approved. There are very thorough regulations and specifications in place the road will need to meet prior to release of any leftover funds at the end term of the bond. PB willing to pass but wanted to make sure BOS did not have any concerns before it was voted on. Charlie motioned to vote, second from Peter. Louise-aye, Peter-aye, Charles-aye.

**Old Business:**

**Informational:**

- Executive Order No. 12 will be lifted soon resulting in need for in person meetings. Town Hall would allow for social distancing and now has WiFi, BOS agreed meeting venue will be moved to Town Hall. Peter to talk to Microtime about a guest password to WiFi. Kathy Chapman to look into RSA 91.a & NHMA articles to determine if a remote platform can still be offered for interested parties to join.

**Public Forum:**

**Non-Public**

**Adjournment:** There being no further business, Louise motioned to adjourn, second from Peter. Louise-aye, Charles-aye, Peter-aye. Meeting adjourned at 8:10 PM, zoom meeting forum closed by Louise.

Next regular Selectmen's meeting will be Tuesday, June 8, 2021 via the Zoom platform, at 7:30 PM.

Respectfully Submitted,  
Jennifer Tenney  
BOS Administrative Assistant