



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
Mason, New Hampshire 03048
(603) 878-2070 (603) 878-4892 Fax

Selectmen/FD Staff 04/27/2021
Approved Minutes

Present: By roll call, using the Zoom platform – Charles Moser, Louise Lavoie, Pete McGinnity, selectmen; Chief Philip Phalon

Called to Order: The meeting was called to order 6:00 PM by Chair Louise Lavoie, attendance was taken by roll call as reflected above.

Chief Phalon has been in discussion with Chief Buttrick from Greenville regarding mutual aid. Both towns have limited personnel for daytime responses.

Recently, a Town of Mason Highway employee with CDL who is a firefighter in Brookline assisted with brush fire on Townsend Road. Chief Phalon is assessing how to make support work on as needed basis with this Highway employee during the day. Clear policy/agreement needs to be made with the Road Agent regarding availability, documenting time out, attendance and return to station. The person would need to be sworn in on Mason FD and have his name on the FD roster to delineate when working for highway vs FD. Topic to be discussed further at next meeting.

Job description for Assistant Fire Chief was reviewed with BOS, minor changes incorporated to be reviewed with FD officers. Revised job description to be reviewed at Officers meeting Tuesday May 4th. It was agreed the interview format will be panel interview with Mason FD Chief, Officers and 1 full time Chief from a neighboring town. BOS will participate in 2nd interview.

Adjournment:

There being no further business, Louise motioned to adjourn, second from Peter. Louise-aye, Pete-aye, Charlie-aye. Meeting adjourned at 6:50 PM, zoom meeting forum closed by Louise.

Next regular staff will be Tuesday May 25, 2021 via the Zoom platform, at 6:30PM.

Respectfully Submitted,
Louise Lavoie, BOS Chair.