



**Office of Board of Selectmen
Town of Mason**

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Selectmen/Hwy Staff 03/15/2021
Approved Minutes

Present: By roll call, using the Zoom platform – Charles Moser, Louise Lavoie, Pete McGinnity, selectmen; Dave Morrison, Road Agent

Called to Order: The meeting was called to order 4:00 PM by Chair Louise Lavoie, attendance was taken by roll call as reflected above.

Discussed sending letter to Right Angle Engineering regarding award of Jeds Lane engineering contract. BOS to send letter to competing engineering firm notifying them we did not choose their RFP.

BOS and RA to follow up with Right Angle Engineering for status on Russell Rd DES permit regarding 60-day extension and general update on Abbott Hill Road engineering.

Discussed purchasing additional stone for dirt road mud season maintenance. We need to ensure we have enough gravel on hand to complete Russell Road project; total required pending final permitted engineering plan.

Discussed perhaps we skip crushing gravel and stone at the pit this year and instead stock pile $\frac{3}{4}$ and $1 \frac{1}{2}$ stone for dirt road maintenance. Dave to get prices.

Charlie concerned we maintain accurate picture on aggregate line and charge all stone against 4311-22. Highway used up all available stone over the weekend on muddy roads, additional deliveries received on Monday will be consumed in a few days.

Discussed utilizing NRPC road assessment to develop 5-7 year plan for dirt roads to address perennial complaints.

Discussed future policy to post all roads March 1 – April 15 with 6 ton weight limit; fuel oil and propane delivery trucks are exempt from weight limits; businesses to be notified to plan accordingly for delivery trucks.

Summer Hours – discussed policy to set 2021 summer hours from June 7 through September 3 for 4 day, 40 hour week.

Discussed replacing one full time position with view to succession planning for Road Agent. Need to develop job description prior to advertising opening.

Mower – must be retired, old mower is not functioning and will eventually impact the loader. BOS was not in favor of purchasing a used year 2000 tractor outfitted as a mower for \$15,000 with funds from the

capital reserve account. The tractor needs hoses and AC with additional repair estimate of \$3-\$6K. BOS prefers to continue to build capital reserve fund to a larger new piece of equipment such as a grader. Consensus was a new mower should be a warrant article in 2022.

ROW

- Pickup truck on Brookline Rd in ROW has been removed per order of the Road Agent.
- Fence on Scripps Lane potentially in ROW; Dave to confirm placement of granite bounds to that parcel to confirm if the fence is in fact in the ROW.

Highway Garage Damage – Fimbel Door estimate received and sent to Primex. Waiting on estimates for metal building panels and electrical to send to Primex.

MUD – Dave recommended and BOS agreed to close lower Pratt Pond Road from Batchelder to Starch Mill. There are no houses on this section of the road. Closing the road will allow the Highway Department to focus on other well-traveled roads with houses and address lower Pratt Pond Road when they get caught up.

Adjournment: There being no further business, Louise motioned to adjourn, second from Charles. Louise-aye, Pete-aye, Charlie-aye. Meeting adjourned at 5:22 PM, zoom meeting forum closed by Louise.

Next regular staff will be Monday April 19, 2021 via the Zoom platform, at 4:00 PM.

Respectfully Submitted, Louise Lavoie, BOS Chair.