



Office of Board of Selectmen Town of Mason

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Selectmen HD Staff Meeting 10/26/2020
Approved Minutes

Present: Selectmen Louise Lavoie (audio only), Charles Moser, Pete McGinnity; David Morrison, Kathy Wile. All attending via the zoom platform, votes by roll call.

Called to Order: The meeting was called to order at 4:06 PM.

Louise said the agenda would be to review YTD budget numbers, get status of projects, and discuss encumbrances for next year.

Review of the budget year to date had the following questions/comments:

- Correction to line 4312-05 – the amount should will corrected to reflect \$4000 in repairs completed, and a few other items in other vehicles need to be completed as well. Should all fall within the budgeted amount.
- 4311-19 Salt – a load was delivered today, shed is full but could possible need two more loads before years end, depending on weather. Should be about \$8000 left to carry over to next year.
- 4311-14 Patch – will need about \$2000 more to finish patching for the winter. Dave will calculate how much of which type of patch and communicate to BOS what the expected need will be.
- 4311-13 Paved Road restoration – permit application is with DES but not being considered yet, likely we will need to encumber the remaining \$64,323.30 for Russell Rd for next year. Discussion on need of a contract in order to encumber the funds. Kathy asked to set up a zoom meeting with Erin Darrow and selectmen.
- 4312-07 Tires – over because of loader tires and unexpected replacement of 2 tires. New rims purchased for the loader as well.
- 4312-08 Chains – will likely have to get some but won't need everything in that line.
- 4312-04 Dues and Education – not much training offered this year. A good portion of the online things were either free or at reduced cost. His crew is current for culverts, though Ed will need to re-certify next.
- 4312-06 Edges – all blades in good shape now, should be the \$605 remainder left.
- 4311-34 Security Monitoring hasn't been used. Kathy to check with Brenda on that.
- 4312-11 Welding Equipment – Dave Michaud was able to get the welder up and running with a \$100 parts cost, should be good for the rest of the year.
- 4312-22 Supplies – more will be taken from that line, and it is on the radar to increase that line for next year's budget.

Other areas within the budget that will remain unused or under used include hired sweeper, tree work, erosion control, culverts and potentially part of the hired plow line.

Moving on to projects, Louise asked about The Jed's Lane bridge. Need for wetland's permit was questioned, both for temporary repair and a re-build. Kathy will investigate with DES. Charlie will call Mike McNally, engineer used for a different road consult in town. Dave will follow up with Fifth Gen to get their cost estimate for repair.

Signs ordered by FD for access to rail trails gates have come in. Dave said there was space on some existing posts, and he will see how many he can get posted on those existing posts without having to order more posts.

Dave said he has gotten some estimates from AllStates for reclaiming, paving as well as for shim and chipseal on other roads. He will put together a chart of options and costs. The 10 year plan from NRPC will be consulted as well.

Dave had gotten an offer for a \$1000 credit for 078 with a local salvage business. He has also gotten an offer of the same amount in cash to purchase it from an individual, and would rather take the cash than the credit. Selectmen agreed to sell it for the cash offer provided the written quote offered by the salvage company is on file. Dave will provide that.

Another item relating to surplus equipment was discussed – the fire escape removed from the rear of the Town Hall. Dave reported it would have to be cut into smaller pieces and hauled to the scrap yard, where they would pay \$.05/pound. Dave would be willing to purchase the fire escape for the same price. Selectmen agreed provided Dave supply written confirmation of the per pound price and size requirements can be gotten from the scrap company.

In summary, selectmen agreed they will be working towards a written policy on surplus equipment/supplies.

Reed Truck had supplied a spec sheet for a new vehicle – to be reviewed.

Clean Diesel Grant was discussed – not sure it could be used towards a lease, or if we would qualify due to miles/population density. Kathy can double check.

Final item was the cement pad above the gas tanks at the HD. Dave will be working to get some cracks patched before winter, no leaking into tanks has been detected.

Adjournment:

There being no further business, Louise motioned to adjourn, second from Pete. Roll call showed three votes to adjourn at 5:25 PM.

Respectfully Submitted,
Kathy Wile
BOS Administrative Assistant