



## Office of Board of Selectmen Town of Mason

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Selectmen Meeting 10/13/2020  
Approved Minutes

**Present:** By roll call, using the Zoom platform – Charles Moser, Louise Lavoie, Pete McGinnity, selectmen; Kathy Wile, AA; Brenda Wiley, bookkeeper; members of the public Garth and Liz Fletcher, Dean Crystal, Deanna Chrystal, Bob Dillberger. Noted that Dean Chrystal was in the room with Jessica Arteaga, and Deanna Chrystal mentioned there were several people in the house with her but not in the room.

**Called to Order:** The meeting was called to order 7:36 PM by Chair Louise Lavoie after reading the Right to Know checklist. She then proceeded to take attendance by roll call, reflected above.

### **Approvals:**

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting by selectmen.
- **Minutes** of the September 21, 2020 BOS/HD staff meeting had been reviewed. Charlie noted a typo on the 3<sup>rd</sup> line of p2, the letter “b” having been omitted from the word “be”. Charlie motioned, second from Louise, to accept the minutes as amended. Roll call vote showed Charlie-aye, Louise-aye, Pete-abstain, having been absent from the meeting. Minutes approved as amended.  
**Minutes** of the September 21, 2020 general meeting were considered. Charlie motioned, second from Louise, to approve the minutes as written. Roll call vote showed Charlie-aye, Louise-aye, Pete-abstain, having been absent from the meeting. Minutes of September 21, 2020 general meeting approved as written.  
**Minutes** of October 6, 2020 BOS/FD staff meeting were reviewed. Pete motioned to approve as written, second from Charlie. Roll call vote showed Louise-aye, Pete-aye, Charlie-aye. Minutes of October 6 staff meeting approved as written.  
**Minutes** of October 6, 2020 preliminary budget meeting were reviewed, Charlie requesting a change in wording regarding why the building inspector salary line should remain even rather than be decrease. Wording agreed on as “in case the number of permit requests ramps up”. Charlie then motioned to approve as amended, second from Pete. Roll call vote showed Louise-aye, Charlie-aye, Pete-aye. Minutes of October 6 meeting approved as amended.
- Contracts with Granite Hill Municipal Services for both the 2021 update and general assessing services Jan 2021-Dec 2023 had been approved by DRA and reviewed prior to the meeting by all selectmen. It was noted the DRA suggested changes had been made in the revised contracts.

- Auditors requested authorization for town council to furnish information to them. Authorization form was reviewed and signed prior to the meeting by all selectmen, and will be mailed to the attorney tomorrow.
- HealthTrust agreement – hold for later in the meeting.
- GOFERR designated signer – next round of paperwork to be submitted by the end of October. Question is who should sign – last round it was Kathy Wile. Louise motioned, second from Pete, to authorize Kathy Wile as the designated signer for purposes of submitting agreement and reimbursement requests for GOFERR funds. Roll call vote showed Louise-aye, Pete-aye, Charlie-aye.

#### **New Business:**

- Dean Chrystal was attending the meeting in regard to an application for a building permit to put a barn at the setback line on his property. The abutting property is managed by conservation commission, represented by Bob Dillberger. Conservation commission had concerns about the boundary line, as the corner marker was missing. Without the boundary line, it was argued, it was impossible to know exactly where the setback line would be. The frontage amount for both parcels was in the respective deeds; measurements from outside corners showed a gap of about 6' between the boundaries. Mr. Chrystal said he was claiming only the 200' frontage in his deed, and the setback for the barn would be 35' from there. Selectmen agreed that since there was a gap and not an overlap, the building inspector could use the measurement of 200' from the far corner marker to establish the boundary/setback. Charlie wanted to authorize Jake to do what he feels best – no objections from anyone. Apology extended to Dean from Louise for the delay in the permit, but BOS can only discuss things in a public meeting. Agreed that with the missing marker and uncertainty of the deeds, CC was indeed doing their job. Deanna mentioned that questioning title made her nervous; Charlie opined that measurements are decisive. Dean, Deanna and Bob Dillberger left the meeting.
- HealthTrust agreement for 2021 was discussed next. The newly received agreement showed a 6.4% increase in the medical portion, no increase in dental, STD or life. The pool as a whole had a 6.8% increase overall, but our claim experience yielded us the lower rate. Selectmen all said it sounded like a reasonable rate of increase, and Brookline showed a similar cost increase for their employees. They also agreed that it was late to start searching for another company, as commitment was needed by November 25 for January renewals. Selectmen agreed to continue with the current plan, and accepted the rates as put forth in the renewal documents. Charlie motioned to authorize Kathy Wile to sign the renewal agreement with HealthTrust for 2021 as the primary benefits coordinator. Second by Louise – roll call vote Pete-aye, Charlie-aye, Louise-aye. Charlie suggested attaching these minutes to the agreement if necessary.
- Election Warrant had been prepared by the Town Clerk, stating the November 3 general election polling would take place at the Mason Elementary School from 8:00 AM-7:00 PM.
- The warrant had been signed by all selectmen prior to the meeting.

#### **Old Business:**

- Jed's Lane bridge on the agenda – selectmen agreed to table the conversation pending more input from, and a chance to discuss with, the Road Agent. Dave should continue getting bids

for shoring up the bridge for winter, and Charlie will send pictures to the engineer to get an idea of cost of engineering a permanent solution, as well as a temporary one.

**Informational Items/Communication:**

**Public Forum:** Garth Fletcher returned to the building permit/boundary line conversation of earlier in the evening. His point was that he felt the applicant making the change to a property should be responsible for proving the bound, and beware a town policy that would put that cost on the town to find the boundary. Selectmen responded that there is no such policy, and that this particular case did not require a survey.

**Non-Public:** Motion to enter Nonpublic Session made by Charlie, seconded by Pete, by reason of RSA 91-A:3, II(e). Garth and Brenda left the meeting, Kathy asked to stay on to take minutes. Roll call vote to enter nonpublic session – Pete-aye, Charlie-aye, Louise-aye. Entered non-public session at 8:32 PM. Public session reconvened at 8:45 PM, no motion to seal the minutes.

Louise shared that the ambulance contract will be available for signing at the next meeting, and showed an 8% decrease due mostly to lower call numbers.

Charlie shared that the Wilton Recycling contract always comes later.

Pete inquired about the Hollis Communication contract – Kathy will check on whether it is up this year or next.

**Adjournment:**

There being no further business, Louise motioned to adjourn, second from Pete. Roll call vote to adjourn – 3 ayes. Meeting adjourned at 8:49 PM, zoom meeting forum closed by Louise.

Next regular meeting will be Tuesday October 27, 2020 via the Zoom platform, at 7:30 PM.

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant