



## Office of Board of Selectmen Town of Mason

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Selectmen Meeting 8/11/2020  
Approved Minutes

**Present:** By roll call, using the Zoom platform – Pete McGinnity, Charles Moser, Louise Lavoie – selectmen; Kathy Wile, AA; Brenda Wiley; Garth and Liz Fletcher, Charles Anderson, and via audio only Kathy Chapman and Curt Spacht.

**Called to Order:** The meeting was called to order 7:31 PM by Chair Charlie Moser. He began the meeting by reading the procedures for electronically held meetings pursuant to the Governor's executive order 2020-04. That document is attached to these minutes. The meeting had been posted on the town website, and on the bulletin boards at both the Mann House and Town Hall. He then proceeded to take roll call attendance, reflected above.

### **Approvals:**

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting by selectmen.
- Minutes of the July 28, 2020 meeting had been reviewed by all selectmen. Motion from Pete to accept the minutes as written, second from Charlie. Roll call vote to approve the minutes of 7/28/20 as written – Pete-aye, Louise-aye, Charles-aye.  
Minutes of the August 11, 2020 staff meeting with Police Chief Kevin Maxwell, had also been reviewed. Motion from Charlie to accept the minutes of 8/11/2020 staff meeting with PD as written, second from Louise. Louise-aye, Charlie-aye, Pete-abstain (he had not been at the meeting).

### **New Business:**

- Discussion regarding a concern that Eversource had expressed regarding the cost/requirement of details for work in Mason. Their budget for tree work is set, and they try to get the most work done with that amount, so Mason perhaps doesn't get as much done as it might. Pete expressed a secondary concern over the new poles on the northeast part of town that have not been strung by Eversource, and thus cannot be strung by Consolidated, may hinder the Broadband process. It was agreed Pete will talk with Chief Maxwell regarding the detail requirement as well as the cost, and suggest the use of the Eversource/Asplundh flaggers unless at crucial locations for traffic safety.
- Broadband committee has secured a zoom meeting with Consolidated for Thursday, August 13 at 7 PM, to discuss their proposed work to install Broadband throughout Mason. Selectmen as well as Broadband committee members are invited to attend, and the question

of public meeting status was a concern. It was agreed it would be posted as a public meeting, then move into non-public session to protect economic interests of Consolidated.

- Judy Forty of the Library staff had submitted information regarding a proposal for the library to participate in a NH Library Association Program, which would require the library to establish their own website to run the program. They further requested that they have access to the Town debit card, rather than have to reimburse a staff member for the set-up costs. That request was approved, as was the concept of participating in the program. Kathy will check in with Microtime to be sure there would be no unanticipated security issues for the town network, or additional cost for monitoring.

### **Old Business:**

- Kathy Chapman was representing the Energy Commission to discuss the proposal Darrell Scott had prepared regarding the use of the town website. Selectmen had not received it by email – Kathy will re-send and will be discussed at the next meeting.  
Elections was the next discussion. Charlie reported that the working group of moderator, town clerk, SOC and himself are meeting Th morning at Town Hall to discuss the building arrangement. Louise asked that Dave Baker, EMD be included in that. Kathy reported she had spoken to him earlier in the day, he is scheduled to pick up the PPE the state is providing for elections on Tues 8/18. He will bring it to Town Hall for storage. Pete remarked these elections are a perfect opportunity to train a deputy moderator. It was agreed Charlie will check in with SOS office regarding the process of appointing one.
- Town buildings re-opening was discussed. Agreed to continue to follow guidelines, keep open by appointment only, and offer the option of live or zoom meetings for committees. This will continue to be re-evaluated at each meeting. There was short discussion on a request to require/request masks for those coming into the town buildings. Pete proposed that wearing a face mask be required upon entry to all town buildings, agreed to by both Charlie and Louise. There will be signs posted at the Mann House and Town Hall, as well as a posting on the website.
- Quarry subcommittee reported through Louise that their group has decided they no longer need to meet. They have successfully closed the parking area, had signs posted, many tickets have been written, some violators towed, and many more people asked to leave by increased police patrols in the area. They suggest that the parking area be closed indefinitely, and that the parking along Brookline Rd be monitored for problems. They further recommended a gate rather than a cable to close of the trail from the class 6 road. They had abandoned the idea of expanding the existing ordinance on parking due to time constraints.
- Update on lighting project – some materials had been delivered to the HD, along with the dumpster for removing old bulbs and fixtures. The balance of the new materials are expected this week, and the electrician is prepared to start asap after that. He expects the entire project to be completed within a week.
- Update on NRPC Road Surface Maintenance program – Andrew Smeltz and Dave Morrison are working on maps and priorities, and they (NRPC staff) are expected to be in town next week.
- Gates for emergency quarry access was discussed. Determined that the replaced culvert (with agreed upon modification), all installed gates, are adequate for the Fire Chief's needs. The Chief did say not all gates seem to be keyed the same, and that would be helpful. CC

members Chuck Anderson and Liz Fletcher said they should all be the same, and agreed they would walk the trail and check out all locks.

- Reed Rd property letter is in process with Charlie, will be sent to others for approval this week.
- Charlie announced he was requesting to step down as Chair of BOS, not from the Board itself, due to family issues requiring a lot of his time. Louise offered to complete his term, Pete to begin in March 2021. Pete moved to accept Charlie's resignation as Chair, and to install Louise as the new chair. Second from Charlie; vote by roll call – Pete-aye, Charlie-aye, Louise aye.

### **Informational Items/Communication:**

### **Public Forum:**

**Non-Public:** Motion to enter Non-public session made by Charlie, seconded by Louise by reason of RSA91-A:3,II(a) the dismissal, promotion, or compensation of any public employee. Roll call vote to enter non-public session – Pete-aye, Charlie-aye, Louise-aye. Entered non-public session at 8:20 PM.

Returned to public session at 8:49 PM. Motion from Charlie, second from Louise to seal the minutes to avoid adversely affecting the reputation of any person other than a member of the board. Roll call vote to seal the minutes – Pete-aye, Charlie-aye, Louise-aye.

### **Adjournment:**

There being no further business, Charlie motioned to adjourn, second from Pete. Roll call vote to adjourn – 3 ayes. Meeting adjourned at 8:50 PM, zoom meeting forum closed by Charlie.

Next regular meeting will be Tuesday August 25, 2020 via the Zoom platform, at 7:30 PM.

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant