



## Office of Board of Selectmen Town of Mason

16 Darling Hill Road – Mann House  
Mason, New Hampshire 03048  
(603) 878-2070 (603) 878-4892 Fax

Selectmen Staff Meeting 7/20/2020  
Approved Minutes

**Present:** Selectmen Louise Lavoie, Pete McGinnity, Charles Moser; David Morrison, Kathy Wile attending via roll call vote using the zoom meeting platform.

**Called to Order:** The meeting was called to order at 4:03 PM by Chair Charles Moser.

### **New Business:**

Dave discussed 2020 budget items -

- Dave has had the rear tires on the loader replaced, approximate \$4000. This does put him over on the tire line, but needed to be done.
- Crushing has been done, they (Dave's crew) had to scramble to get enough material pushed down to keep up with them. He would like to see some of the large stones broken up for crushing next year, can make gravel from that. Will have to budget for the additional machine.
- Safety equipment line – still to order/install the welding exhaust fan, total should be slightly under \$2000.
- Tools – Battery charger and laser level were both tentatively on this year's wish list, but that line is looking over. Check with Brenda for accounting there. The level would be helpful for culvert replacements, saving an extra person to be on site.

Vehicles –

- Work needed on the loader – estimate of \$5700 for all repairs. Agreed it is a vital piece of equipment, Dave is planning to send that out in early fall.
- 077 – has transmission leak, and slight oil leak. They knew about the transmission issue when it was purchased. It will cost an estimated \$6500 for rebuilt transmission and the work to replace it.
- 078 is scheduled to be replaced in the fall. Dave reported Nate had seen a possible replacement – a 2004 with plow and wing in NH. Agreed worth the cost to have Nate take a look at it.
- Pete mentioned a municipal lease program he has been investigating. Allows for lease-to-own situation, and can be cancelled if the funding is not approved at any point. Pete will investigate further and come back to board with more information regarding availability in NH.

Other items from Dave –

- NRPC road evaluation project – Andrew has been in touch, got a town road map and in return sent a spreadsheet of roads for Dave to review. Looking at sampling in August.
- Requested signs for quarry parking have been ordered, should take 11/2 weeks. Louise asked Dave to get back to the company to expedite order and shipping – goal is to have them in place by the weekend. Dave and crew will add more “No Parking” signs along Scripp’s Lane, and cut back any brush obscuring the existing signs.
- Hired plow contract – time to review/renew? Agreed it is a good time to look at it, Kathy will send the current contract to Dave.
- Salt shed – need to replace cement blocks, can get by this year but need to do it next year. Dave will get \$\$ numbers and plan it into his budget, along with a slightly larger top to expand the area enough to hold extra salt to hopefully expedite deliveries. Charlie also asked about when that contract gets renewed – Dave said usually in August, he will look at that this week.

Other items –

- Louise asked about the floor tank/alarm. Dave said it is in place, ready to be hooked up. He will have the electrician do that when he is in the building to do the lighting upgrade work.
- Louise also asked about the grading on the west side of the building. That has not been done but on the list to do before winter.
- Charlie asked about the paved road restoration line, noting it still showed \$72,000. Brenda will be asked for an accounting of funds spent/outstanding invoices, but general agreement was that the remaining amount is tied to the Russell Rd project, and should be encumbered if not completed. The Russell Rd budget should be reviewed as well. Dave reported he has been in touch with Erin; currently they are seeking written permission from abutter Fred Cuda to drain the beaver pond. He has already given verbal permission; Dave was encouraged to keep in touch with him as the project moves along.  
It was noted that both Dave and Charlie have seen surveyors working at the Abbott Hill/Starch Mill intersection area
- Dave asked about paving Fireman’s Bend – agreed there is no money available for that this year, was not part of the plan. Dave will “make it do” for another year. He has asked for bids for paving both parts of Greenville Rd for next year, will ask about the Fireman’s Bend piec as well.
- Louise noted the PT wages line was about 6% used at this point – Dave will keep an eye out to save some of that for potential plowing in early winter.
- Supplies line is running over – get an accounting from Brenda.
- Dave said they will be “reclaiming” gravel from some road sides, particularly Pratt Pond, where they had filled and repaired, the excess has now been plowed to the sides.
- Louise asked Dave if he can contact the sign company and get the order expedited for installation by the week. Dave will call in the morning.

Dave left the meeting with a failing phone battery.

Other items discussed –

- The settlement agreement from Fairpoint had been sent, signed by Charlie earlier in the afternoon. Pete motioned to ratify Charlie’s signature, second from Louise. Roll call vote showed three votes to ratify Charlie’s signature on the agreement.

- Any further information re the pole license request for “Old Greenville Rd”? Kathy said there had not been a reply to her email as yet.
- Pete reiterated he will look further into the municipal vehicle lease program and get full information.

**Adjournment:**

There being no further business, Pete motioned to adjourn, second from Louise. Roll call showed three votes to adjourn at 4:56 PM.

Respectfully Submitted,  
Kathy Wile  
BOS Administrative Assistant