



Selectmen Staff Meeting  
11/18/2019  
Approved Minutes

**Present:** Selectmen Louise Lavoie, Pete McGinnity, Charles Moser; Kathy Wile, Dave Morrison.

**Called to Order:** The meeting was called to order at 4:06 PM by Chair Louise Lavoie.

**New Business:** Manifests were signed by all selectmen.

- Rick from Innovative Surface Solutions was here to answer any questions about their calcium system. Their company delivers liquid calcium and supplies an application system so HD can apply as needed on their own. There is a contract for a certain dollar amount of gallons/year, based on previous years' use. Equipment is leased, and repaired by Innovative as needed. If the town uses less than the contracted amount the reasons (such as wet season) are taken into consideration, usually no penalty. No separate equipment cost, included in the calcium cost. Within the contract period (3 years) the calcium cost can fluctuate, as its price is freight dependent.

Rick is happy to provide references of other towns they contract with, and added that they also can offer pricing for applied deliveries.

Selectmen will review the contract again, and decision to be made at the 11/26/19 BOS meeting.

- Update on the new HD truck – appointment set for 11/26 to get the plow mounted and ready to go. Additional \$7114.40 for everything needed, Pete recommended putting the balance of the state money back to the equipment reserve fund.
- Russell Rd engineering plan – update from Erin Darrow, she was in town today and delivered/reviewed 5 options for town consideration. All plans had considerable costs. Discussion about the costs, the other road that needs engineering and repair, causes and extent of the flooding issues at both locations. Decision to request an update to be emailed from Brenda as to the contract total range, and total spent so far. The project and solutions proposed will be reviewed and discussed at the next meeting.
- Dave had worked up a job description for PT position – approved by all selectmen, Kathy to place an ad on Indeed for one month. Further discussion on status of one of the full time employees, and a second ad should be placed for a FT employee as well.
- Pete left the meeting at 5:00.
- Short discussion of cement blocks to back the sand pile – Dave explained they had been in the middle of the project, and needed to get it completed, so he continued and the cement blocks can be covered within his budget.

**Adjourned:** There being no further business, Louise motioned to adjourn, second from Charlie. Two votes to adjourn the meeting at 5:10 PM.

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant