



**Office of Board of Selectmen  
Town of Mason**

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Selectmen Meeting 10/8/2019  
Approved Minutes

**Present:** Selectmen Louise Lavoie, Pete McGinnity, Charles Moser; Kathy Wile, Brenda Wiley; member of the public Nancy Richards.

**Called to Order:** The meeting was called to order at 7:30 PM by Chair Louise Lavoie.

**Approvals:**

- Noted that the payroll manifests and accounts payable manifests had been signed.
- Minutes of the September 24, 2019 meeting were reviewed. Motion from Pete, second from Charlie to accept as written. Three votes to accept minutes of 9/24/19 meeting as written.
- Minutes from the September 24, 2019 staff meeting were reviewed. Louise recused herself from the vote, as she had not attended the meeting. Motion from Pete, second from Charlie to accept as written. Two votes to accept minutes of the 9/24/19 staff meeting as written.
- LUCT bill had been prepared by assessor's office for Lot E-30-3. Reviewed and signed by selectmen.

**New Business:**

- Moose Plate Grant – for Sunny Valley Schoolhouse, certificate of municipality and agreement papers needing interpretation, signing and notarizing. Town Clerk Deb Morrison stepped into the meeting to add her signature on the municipality page.
- A Class Action Notice regarding National Prescription Opiate Litigation was received by the Town. Municipalities are required to sign and return the enclosed form should they wish to opt out of the class action suit. Charlie explained the only reason a municipality would opt out is to pursue their own suit. None being planned, selectmen decided to take no action, remaining part of the class action suit.
- Charlie had attended a recent workshop on town roads, recommended a reminder to residents on Class VI roads that no work is to be done by them on such roads without BOS approval. Agreed to do so, Charlie will draft the letter.
- Wilton Recycling Center – Charlie provided an update from the recent committee meeting he attended. New Recycling Center Manager has been hired, her name is Carol Burgess, and she has many ideas for facility upgrades and organization, and wants to start a capital improvement plan/fund. There are no budget numbers yet for next year. Charlie's concerns are how much changes will cost, what happens to a town's portion of the fund should they withdraw from the center, and does ownership of equipment reside solely with Wilton. The budget committee meets

Jan 16 to set out numbers for next year's agreement. BOS may want to investigate costs of private companies before that, for comparison.

**Old Business:**

- Nathan and Stephen Wolsky from Microtime brought the updated proposal for equipment replacement, and went over purchase vs lease options, replacement schedules, future for replacing server when needed by moving to the cloud, and moving emails to 365 (Microtime is now requiring their clients use 365 for security reasons).  
Nathan will revise the proposal based on the change in numbers for workstations and quick term lease option and get it back to BOS for approval. He will need the number of email accounts to figure the cost of conversion to 365, Kathy will get that number from the webmaster.  
There was further discussion about establishing a long-term reserve fund for IT equipment, and a town security plan.
- Charters/mission statements for 2 new short-term committees, Broadband and Town Hall Restoration, was the next topic. Pete had developed a proposal for the Town Hall Restoration Committee, which was discussed. Pete will make changes discussed and bring it back for approval, then set up an initial informational meeting for interested parties. Louise will write up a similar mission proposal for the Broadband group.  
Meanwhile, appointment papers were signed for these groups. Charlie motioned, Pete seconds, to authorize Louise to sign the confidentiality agreement with Consolidated on behalf of the Town. Three votes to have Louise sign the agreement, which she then did.
- Potential donation of Lot L-7 to the town had been requested again. Due to lack of title BOS decided to stay with their decision to not accept the donation; Charlie will draft a letter of response which all selectmen will approve and come by the office to sign.

**Informational Items/Communication:**

- State of NH is planning a timber harvest for later in 2020 at the Russell State Forest. They will be accessing it through the Greenville side.
- A budget update letter had been received from State Sen. Melanie Levesque, highlighting some things included in the newly approved budget.

**Public Forum:**

**Non-Public:**

**Adjournment:**

There being no further business, Louise motioned to adjourn, second from Pete. Three votes to adjourn at 9:52 PM.

Next regularly scheduled meeting will be Tuesday October 22, 2019 at the Mann House at 7:30 PM. There will also be a work meeting on Friday, Oct 18, 2019 at 9:00 AM at the Mann House, and a staff meeting on Monday October 21, 2019 at 4:00 PM also at the Mann House.

Respectfully Submitted,  
Kathy Wile  
Administrative Assistant