



Selectmen Staff Meeting 9/16/2019
Approved Minutes

Present: Selectmen Louise Lavoie, Charles Moser, Pete McGinnity; Kathy Wile; Dave Morrison.

Called to Order: The meeting was called to order at 4:10 PM by Chair Louise Lavoie.

New Business:

First line item reviewed was the Paved Roads Restoration line, 6018-13. The itemized update Brenda had prepared for last month's meeting was located, and it was determined that the deposit for the Russell Rd engineering study had indeed been taken out of that line already; a second invoice for \$350 is on the next manifest and can be covered by that line as well.

Other line items discussed specifically–

6018-17 – signs; Dave said they will need a few more signs and posts, including no parking signs for the entry/exit to the Scripps Lane parking lot.

6018-15 Culverts still a good amount left hoping to get culvert for Russell Rd ordered.

6018-29, Hired Sweeper – will not be needed for sweeper this year, available as needed.

6018-18 Hired Plows – did not use last winter, if new truck available for plowing should be ok again, depends on storms a bit. Louise noted Farmer's Almanac predicting a snowy Nov and Dec. Some conversation on replacing 076 due to work needed on it. Pete will help locate some options from dealerships on used trucks that meet the criteria Dave needs, and investigate trade in vs open bids vs auction for disposing of the truck.

6018-19 Salt – Dave thinks we should be set until 2020 for deliveries; he has a few storms worth in the shed now, but wants to hold out for the possibility of an additional load being needed before January 1.

6018-32 Aggregate – 2 loads ordered that are not included in these actuals, possibility of needing one more as well. Within budget.

6018-16 Calcium Chloride – another load scheduled which will take another \$4000 out of that balance of \$7400. May not need the rest.

6019-05 Equipment Maintenance – sweeper has been repaired, already included in this month's actuals. Loader getting work, as well as another truck at Nate's.

Unfinished item of moving the drain tank for the new building – Dave had numbers for having Lamarre move the tank at a rate of \$150/hour, should be a 1-2 hour job. Same time estimate for electrician to rework the alarm. It was discussed and agreed to not tie the drain alarm into the new monitoring system. Also agreed to test the float valve prior to moving the tank.

Second unfinished item – to be asked of Brenda – regarding invoice for Terraform and piping to FD from well.

Louise began assembling numbers to create a chart of unfinished projects for this budget year, projected costs, and line item to be charged. She will also be working on a projected plan for long-term paved and gravel road maintenance with input from Dave, which will help in budgeting process. Having criteria in place for deciding which road gets what when can only be helpful. He

shared his maps of work done on both types of roads, and the dates the work was done. Paving projects for 2020 would include Russell Rd, Greenville Rd and the short section of Wilton Rd not previously done. Other roads discussed included some that had traditionally been gravel but could be considered for paving. Sealing of roads recently paved were discussed as well, and all will be in the plan Louise and Dave put together for consideration.

Other items to consider for 2020 budget include the engineering study for the intersection of Abbott Hill and Starch Mill Rds, and adjusting the tool line of the HD budget to allow for more to be replaced/purchased to work more efficiently.

Other projects discussed included information Dave had gathered on getting a calcium tank/spray bar on a lease basis, to be able to spread the calcium themselves. He explained it would be a 3 year lease, tied to ordering a certain amount for the year, and the leasing company provides equipment maintenance as part of the agreement. Dave will follow up with a few more questions, as it seemed to be a good idea for the town

Adjourned:

There being no further business, Louise motioned to adjourn, second from Charlie. Three votes to adjourn the meeting at 5:42 PM.

Next regularly scheduled meeting will be Tuesday September 24, 2019 at the Mann House at 7:30 PM.

Respectfully Submitted,
Kathy Wile
Administrative Assistant