



Selectmen Meeting 5/28/2019
Approved Minutes

Present: Selectmen Louise Lavoie, Pete McGinnity; Kathy Wile, Brenda Wiley; members of the public.

Called to Order: The meeting was called to order at 7:30 PM by Chair Louise Lavoie.

Approvals:

- Noted that the payroll manifests and accounts payable manifest had been signed.
- Minutes of May 14, 2019 staff meeting were reviewed. Pete noted the language in paragraph 1, regarding the staff meeting schedule was incorrect, and should be amended from “meeting with department heads regularly” to “meeting with Police Chief Maxwell regularly”. Pete made a motion to accept the minutes with that change, seconded by Louise. Two votes to accept the minutes as amended.
Minutes of the May 14, 2019 general meeting were reviewed. Pete motioned to accept the minutes as written, second from Louise. 2 votes to accept the minutes of 5/14/2019 general meeting as written.
Minutes of the May 20, 2019 staff meeting were reviewed. Pete asked about the monitoring system for the backhoe – Louise said it had been previously approved, check was on the manifest they had signed. No change need for the minutes, Pete made a motion to accept the minutes of May 20, 2019 as written, second from Louise. 2 votes to accept the minutes of 5/20/2019 as written.
- 3 reports of timber cut had been processed. These were all reviewed, warrants and certifications of yield signed by both selectmen for all three operations.
- Authorization for Trustees of Trust Funds to pay an invoice from the Fire Station Capital Reserve Fund related to the new heating system. Reviewed and signed by both selectmen.
- Moose Plate Grant application was complete, and needing signature by a town official. Discussed the grant amount was to cover labor cost for Sunny Valley Schoolhouse roof replacement, reviewed package and was signed by Chair Louise Lavoie on behalf of the BOS.

New Business:

- Two quotes for date destruction of expired town records were available. Cost of onsite vs offsite destruction, security certification, familiarity with companies all part of discussion. Decision to have the records retention committee proceed with offsite destruction by Absolute Data Destruction. Deb Morrison, Town Clerk, will follow through and get that set up.
- Property owner Dane Rota was next on the agenda with a building question. He had plans for a seasonal residence to be built on his property, by their pond. At this point plans were to include a woodstove and composting toilet. They would revisit permitting if/when they would add electricity and plumbing, both off of the main house systems. Building inspectors had both visited and reviewed the plans over the weekend, but did not issue a permit due to the question of what constituted a second residence. Pete said the BOS does not have the power to override other boards and their ordinances and it would need to be clear that the proposed structure did not violate the ordinance against multiple residences on the same lot. Louise will consult with town attorney Bill Drescher and ask for his input, notifying all once that has been completed.

Old Business:

- Deed for lot L-7, to be donated by the estate of William Adams to CC, had been prepared and sent by Atty Fernald for review. Short discussion about title search resulted in selectmen agreeing to ask Charlie Moser to review the deed and make a recommendation. Kathy will email that to Charlie.

Informational Items/Communication:

- Brenda Wiley informed the selectmen that the town would be borrowing from the TAN in the next few weeks. The rules of borrowing have changed since the town last borrowed, in 2 ways. Firstly, even if repaid, an amount cannot be borrowed a second time in the same year, only the remaining balance of the credit line can be borrowed. Second change is that, if nothing is borrowed, there is a fee of \$525, or .15% on any unused portion. Selectmen agreed with Brenda's recommendation to borrow now, and keep until November to ensure access to the funds.

Public Forum:

- No public comment

Non-Public:

- Motion to enter non-public session under RSA 91-A:3, II(c) made by Louise, second by Pete. Roll call vote to enter non-public unanimous, at 8:10 PM.
- Return to public session at 8:32 PM. Roll call vote to seal the minutes of the non-public session unanimous, minute sealed to protect the reputation of someone other than a member of the board.

Adjourned:

There being no further business, Pete motioned to adjourn, second from Louise. Two votes to adjourn the meeting at 8:32 PM.

Next regularly scheduled meeting will be Tuesday June 11, 2019 at the Mann House at 7:30 PM. There will be a work meeting with the Police Chief on Tuesday, June 11, 2019 at 9:00 AM at the Mann House.

Respectfully Submitted,
Kathy Wile
Administrative Assistant