



Selectmen Staff Meeting 8/21/2018
Approved Minutes

Present: Selectmen Bernie O’Grady, Louise Lavoie, Charles Moser; Kathy Wile, Dave Morrison, Kevin Maxwell.

Called to Order: The meeting was called to order by Bernie at 6:05 PM.

Staff Meeting:

- **Highway Department** Dave Morrison, Road Agent
Dave quickly reported he had received a request from Parker’s Maple Barn to place 2 portable pedestrian crossing signs at the approach to the crossing on Brookline Rd, which selectmen agreed would be fine and at the expense of Parker’s.

13 applications received for the opening on the highway department were reviewed by selectmen. Dave presented the group he had thought would be the top candidates, which included a few with mechanic backgrounds, and it was generally agreed on the first vs second tier of candidates. Dave will contact the top four candidates., and report back with a date and schedule of top candidates to meet BOS.

There was discussion of salary range, final offers dependent on experience. Though low-average for the state our pay scale is not out of line with local departments.

Updates in other areas included:

gravel crushing had begun at the pit, could be done by end of the week. Dave is aware of fireworks delivery and set up happening on Friday as well, anticipates no issues there.

2 culvert deliveries have been received since the budget actuals had been printed, \$1600 left in that line

State is reviewing and updating for 2019 fugitive dust mitigation protocols, looking for input from municipalities. Calcium chloride program has done well except on reclaimed roads, where there are fewer fine particles to hold things together. Discussion of purchasing a 1000 gal water tank to water roads as needed to supplement calcium application – Dave will look into that for budget planning for 2019.

Dave would like to add to the line items for plow and blade edges, and chains.

Fuel delivery just received should last almost until years end.

OT line needs watching, should be fine unless many major storms before year’s end.

Recent windshield replacement only maintenance item, inspections coming up in September. This led to discussion regarding which truck to be replaced next, the clean diesel grant possibility, and also purchasing a truck as a spare workable truck, as dept is down a truck right now for plowing. BOS office and possibly energy commission to help with diesel grant, opening in Oct.

Kathy asked to check in with Primex regarding glass replacement coverage, as well as minimum age for drivers.

Paved road work for next year – proposal from AllStates for Abbott Hill, South Mitchell Hill, and Greenville Rd section. Dave was asked to get numbers from Brox as well, and to compare prices of different methods of binder and cold mix.

Roads reported to have held up pretty well, washes mostly along the edges where they should be.

Dave requested a paper copy of road/flooding mitigation projects contained in the final hazard mitigation plan.

- **Police Dept.** Kevin Maxwell, chief

Budget actuals the focus of conversation -PT wages over some, OT wages getting close Chief explained the PT wages were high because the FT position was not filled until March, so some of line 22 has been used for the part time officers to maintain coverage. He said his dept is providing more coverage than there has been in years, and resident complaints about police coverage have been down.

Some of OT wages due to details not planned for in the budget, including 250th coverage. Technology expenses included a project that had been expected to wrap up last fiscal year but went over, so was absorbed by this year. Further projects for this year will be held off if possible and added to next year's budget.

Two new equipment purchases are anticipated for next year. Tasers in use are no longer being supported and need to be upgraded. Kevin is looking into possible leases, which would spread cost over 3 years. Portable radios need replacement going forward as well; discussion of Motorola vs Kenwood models. There was discussion about how to fund these, and consensus was to include them within the equipment line item.

Further conversation followed regarding the concert scheduled for the Driving Range in September, and where they (Driving Range) stood in terms of compliance with the conditions of their plan approval. A letter sharing the concerns will be mailed.

Adjourned:

There being no other business, Louise motioned, second from Charlie to adjourn. Three votes to adjourn the meeting adjourned at 8:26 PM.

Next regularly scheduled meeting will be Tuesday, August 28, 2018 at 7:30 at the Mann House.

Respectfully Submitted,
Kathy Wile
Administrative Assistant