

June 11, 2013
Selectmen's Meeting/Approved Minutes

Present: Selectmen: R.P. McGinnity Chairman, C. Moser, B. O'Grady & A.A. Milkovits
Also present: Treasurer Pat Letourneau, Dep. Treasurer Garth Fletcher & 5 residents

Agenda:

Meeting opened at 7:30 PM. The check manifest was reviewed and approved.

Hearing for the application proposal for a small shed/outbuilding at 9 Old Ashby Road, lot E-57, located in Historic Preservation District:

Present: Mary & Mark McDonald, Selectmen and Mike Chase, abutter. Another abutter, Joseph McGuire could not attend the meeting but left a message that he does not have a problem with the proposed shed. Hearing opened at 8:07 PM. Chairman McGinnity explained the purpose of the hearing: to approve the application proposal for a small shed/outbuilding at 9 Old Ashby Road, lot E-57. Since the property is located in the Historic Preservation District, a hearing must be held on any proposed exterior changes/additions to buildings before a building permit for such changes will be granted. Mrs. McDonald stated that their intent is to put up a small shed, on a leveled gravel area, with a height about a story and a half. She presented photos showing a "Photoshopped" shed on the property as well as an aerial view showing the shed on the property in relation to the community. She also explained that the roof pitch on the proposed shed will have a steeper, 1:1 proportion than in the picture. The shed has not been fabricated at this time but the siding and stain on it will be the same as the carriage house. The doors may be stained red but the rest of the shed will be black. The location of the shed is across the street from the abutter, Chase. Since the McDonalds wish to place the shed less than fifteen feet from their property line, they will be applying to the Board of Adjustment for a variance. After more discussion and no objections from anyone present, a motion was made, seconded and voted in the affirmative by the Selectmen acting as the Historic District Commission to approve the application proposal for a small shed/outbuilding at 9 Old Ashby Road, located in the Historic Preservation District. The proposed shed was approved for style and color, not for location on the property. A copy of the approval will be sent to the Board of Adjustment. Hearing ended at 8:15 PM.

Appointments:

1. Fire Chief David Baker met to discuss changing the issuance of oil burner and gas burner and tank and buried propane tank permits. Previously the permits had been issued by the Building Inspector but the Fire Chief stated that these permits legally fall under the Fire Department jurisdiction. Assistant Fire Chief will do the inspections. The Fire Chief, Assistant Fire Chief and Building Inspector will meet and work out details for this changeover. A resident, present, inquired why this permit is required if a licensed installer is doing the work. Fire Chief responded that the state requires the permit process. As long as the Building Inspector is okay with the change in the process, the Selectmen will approve. Fire Chief stated that he had discussed this with BI Anderson and this change is per the State law. The Assistant Fire Chief will be paid out of the BI salary line for this year for the

June 11, 2013
Selectmen's Meeting/Approved Minutes

- permit work and then a new budget line will be added to the FD budget for 2014. Selectmen recommended that the Fire Chief develop a town ordinance for the gas burners. Mr. Baker will check other towns for their ordinances on these permits.
2. Conservation Commission members: Ch. R. Larochelle, L. Fletcher, B. Devore, A. Faiello, met to discuss the status of the Quarry easement and a proposed other document to add to the easement. Selectmen voted to give Selectman Moser the authority to speak directly to Town Counsel on this matter and to get this issue resolved in the best interest of the town. Chairman McGinnity cautioned that even though the town is very close to settling this matter; the Board is obligated to make sure the town is covered, liability wise. Also discussed was a proposed Memorandum of Understanding, a separate document that would detail that the first costs for any liabilities would come from the Conservation Commission funds. Mrs. Fletcher explained that the Forest Society needs to have the authority to direct corrections according to the easement but the costs would be paid by the Con Com. Selectman Moser will contact Attorney Drescher on the status of the easement tomorrow. And report to the Board at their next meeting.

- The Con Com also discussed the PSNH easement that was drawn up by our former town counsel in 2012. Now the easement is ready to be signed but the original signatories have changed. Selectmen reviewed the easement and the plan. Police Chief Hutchins discussed the proposal for gates on the easement. Since the Board of Selectmen had approved the original easement, the Board now approved to have the signature page changed to reflect the current Board of Selectmen. Con Com will send the easement to PSNH for review and then to the Selectmen for signing.
3. Police Chief Hutchins, who is leaving for training for six weeks, with the National Guard in Texas, thanked the Board for their support. He stated that he will be accessible by email and phone for any issues that may come up. The Board wished him well.

Selectmen reviewed the following:

Old Business:

1. Re: Malouf – A letter with recommendation on how to revert property to residential by seeking a Site Plan Review will be sent to Ms. Malouf from the Selectmen.
2. Re: Minutes – Selectmen Meeting minutes from May 28, 2013 and Staff Meeting minutes from May 28, 2013 were accepted as amended.
3. Re: Boat module – A motion was made, seconded and voted in the affirmative to allow the Town Clerk to do boat registrations for the convenience of the public and to purchase the module for registering boats from Avitar also to allow the Town Clerk and her Deputy to attend the training for this registration at Avitar and at the state.
4. Re: Gerald Anderson – request for Planning Board membership – This was tabled.
5. Re: Timber bond for Morse Road Intent to Cut – received for Hopkinton Logging.

June 11, 2013
Selectmen's Meeting/Approved Minutes

6. Re: Timber Bond – copy of letter sent to William Downs, Forester from NHTOA, with questions on the road bond requirement. A memo will be sent to Mr. Downs that NHTOA may inquire directly to the town on their questions about the road bond.
7. Re: Website – Selectmen are very happy with the work done on the site but are not in favor of allowing public comment on the website. The webmaster will be contacted to remove that option.

New Business:

1. Re: Minutes from Safety Committee's meeting on June 6, 2013 and Joint Loss/Safety Committee Recommendations -Selectmen responded as follows:
#1 Road Agent and Building Inspector will check on crack in wall at the Town Hall.
#2 Highway Department will change the lighting at the Police Station – new fixtures, etc. Selectmen recommend keeping cost under \$500.
#3 Highway Department will place “delineators/markings” at back of parking lot to keep people from driving over the embankment.
#4 Gazebo - Recreation Committee will correct the electrical issue; funds to come from their budget. Building Inspector will review building for stated problems.
#5 Fire Department will do the fire drill at Town Office and do a fire extinguisher course.
2. From Superintendent: concerning erecting tennis nets at Town Hall parking lot. Selectmen need further clarification and will invite Mr. McCormick to the next meeting. Mason Elementary School will be conducting their field day on town grounds on Wednesday, June 12th.
3. From Town Assessor Todd Haywood - explanation of 2012 EQ Ratio Study.
4. Police logs
5. Lot line Revision Plan – Foster, lots B-14-1, B-14-2 and B-14-3, Mitchell Hill Road – Hearing before the Planning Board is on June 26, 2013.
6. From Wolf Rock Square Dance Club – five hundred dollar donation for the Town Hall utilities' cost. Selectmen appreciate the Club's continued support of the town.
7. Email and correspondence from LGC: reorganization of PLIT and HealthTrust and NHMA.
8. Complaint from Garth Fletcher for traffic at Stateline Gun Shop event. Selectmen agree that there does need to be a public event ordinance with basic guidelines. They will solicit recommendations from the Police Department for this ordinance. Police Chief Barry Hutchins was present for this discussion. Chief Hutchins stated that the Gun Shop had hired two detail officers for their event but the Driving Range also holds weekly events and does not hire detail officers. Since both facilities are on state highways, the town cannot post the roads for no parking. Chief Hutchins has contacted the state highway department to request that they post one side of the highway as no parking, when events occur. Selectmen suggest that both the Fire Department and the Police Department work on a permitting process for facilities holding events and set up parameters for safety. Chief also informed the Selectmen that the PD has temporary No Parking that can be used

June 11, 2013
Selectmen's Meeting/Approved Minutes

when major events occur in town such as Old Home Day, etc. Recently the elementary school held a concert that had attendees parking on both sides of Meetinghouse Hill Road which caused a problem for traffic to get through that area. It would have been impassable for emergency vehicles. Selectmen will send a memo to the Mason School Board to request advance notice on any special, major school events in order to allow for better traffic and parking control.

9. Email question from resident Walter Alford concerning assessment, abatement issues. Mr. Alford was informed of the process for requesting an abatement.
10. Foreclosure Sale Notice – Creighton, 26 Scripps Lane
11. Other:
 - Re: Building Inspector - Chairman McGinnity had spoken to the former Building Inspector Kenneth Wilson who agreed to act as a consultant to Mr. Anderson for six months to one year. Selectman Moser left a message for Jim Schultz from New Ipswich to see if Mr. Schultz is interested in becoming a backup to our new Building Inspector.
 - Gazebo policy – Selectmen will request that the Recreation Committee help develop a policy for the use of the gazebo.
 - Collector Receipts as of June 11, 2013
 - Note from Ron Dube concerning dates for next year's Boy Scouts Merit Badge College.
 - Robert Fyfe, 2 Valley Road, explained that he will be doing roofing and siding by July 4th, on his house. He will be using architectural-style roofing shingles and cement clapboard siding. Since this work is maintenance, he does not need to have a hearing before the HDC.
 - There has been work on the exterior of the Uncle Sam house. Contractor is replacing siding and storm windows. Selectman Moser had a conversation with the contractor who stated that he is not changing the structure, style or appearance of the house. It was determined that no hearing is required by the HDC for this maintenance.
 - Also discussed was the issue for developing a better process for the HDC hearings. Some ideas were to issue special building permits for properties in the Historic Preservation District that would determine what exterior changes are maintenance issues and what changes would require a hearing. Selectmen also would like to appoint a Historic District Commission to oversee the District. No final decisions were made at this time. Selectmen will continue the discussion at a future meeting.
 - Walter Alford, Starch Mill Road, inquired why there was no response to the Con Com letter concerning his driveway issue. Con Com member Barbara Devore was present for this discussion and stated that there was definitely a spring in that area. Chairman McGinnity commented that the goal is to fix the area. Some ideas mentioned would be to contact the state for permitting process to place a culvert across the road or install a culvert across Mr. Alford's driveway but that would mean maintenance on private property, which would not be acceptable for the town. After more discussion, it was decided that Selectmen would have the Road Agent

June 11, 2013
Selectmen's Meeting/Approved Minutes

review the area again and report his findings to the Board before any actions are taken.

- Other correspondence

Selectmen signed the following:

- Letter to Hillsborough County to end dispatch service as of July 1, 2013.
- Letter to E9-1-1 detailing the change in dispatch service and Data Operations users.
- Deputy Health Officer, State appointment form for Eric Anderson

Meeting adjourned at 9:02 PM.

Respectfully submitted,

Barbara L. Milkovits

Administrative Assistant