

**January 24, 2012  
Selectmen's Meeting**

Present: C. Guiry Chairman, A. Richards, R. P. McGinnity & A.A. Milkovits

Meeting opened at 7:30 PM.

Vendor checks were discussed and check register signed.

A motion was made, seconded and voted in the affirmative at 7:32 PM to go into non-public session for a personnel issue. Issue was discussed, no decision was made and a vote was taken to seal the minutes for one month. Session ended at 7:40 PM.

**Agenda:**

**Appointments:**

1. Moderator Catherine Schwenk met with the Board to set the election hours. Town elections will be held at the Town Hall on Tuesday, March 13<sup>th</sup> from 11 AM to 7 PM. Town Meeting will be held on Saturday, March 17, 2012 at 9 AM at the Mason School multi-purpose room. Moderator reminded the Board that the Town Reports must be available at Election day per RSA.
2. Town Clerk/Tax Collector Susan Wagoner and Town IT Ray Scholl met with the Board to discuss changing the router to increase the internet speed. (FairPoint will be contacted to find out the DSL speed and whether it can be upgraded.)The new router will cost about \$500 and have a subscription fee of \$200 annually for the upkeep of the fire walls, etc. Mr. Scholl said he would donate his time to set up the router. This will allow for a public as well as the Town's private business wireless. The Library has wanted to offer wireless access to the general public. This will serve that purpose as well as offer greater security for the Town Offices' computers. The Selectmen agreed to this router and new functions. The sum of \$800 will be added to the IT line for this purpose. Also mentioned was the need to purchase ups, protection in case of loss of power, for the server. The ups will be purchased as soon as Mr. Scholl sends Mrs. Milkovits the information.
3. Shari Malouf, Walker Brook Road, met with the Board to discuss her issues regarding refinancing her property. The appraisers for the banks have stated the property is a commercial property and Ms. Malouf could rent out the cottage/office as a business office. Ms. Malouf presented background materials on her property. She and her husband had conducted a business, Dream Barns on the property, after being granted a Special Exception and Variance. The Special Exception allowed the business with several conditions and the variance allowed the business in the oversized barn. In December 2008 the barn burned down and the business has not been conducted since. One of the conditions in the S.E. allowed the "cottage" to be used exclusively as an office. Since the cottage is the only part remaining of the business, appraisers feel that the S.E. still exists and would allow for a continuance of use for an office. Ms. Malouf does not wish to use the cottage as an office or any other commercial use but simply use it as a guest cottage for visitors. Selectmen cautioned her against using the cottage for a

**January 24, 2012  
Selectmen's Meeting**

second residence. Ms. Malouf wants to have this issue resolved as soon as possible so she can proceed with a mortgage refinance. After more discussion, Selectmen advised Ms. Malouf to send a letter to the Board detailing her situation as well as her desire to void the S.E. After receipt of the letter, the Selectmen will contact Town Counsel for advice on resolving this matter.

4. Police Chief Barry Hutchins met with the Board to discuss the following:
  - Tow issue: Recently the PD had a boat and trailer towed as abandoned property. The investigation has not turned up any owner. The tow company wants the towing and storage bill for the boat paid. Chief Hutchins wants to know who is ultimately responsible for the bill. After more discussion, the Selectmen recommended that the Chief contact Town Counsel to find out what constitutes abandoned property, how long it must be stored and who has the financial responsibility.
  - Personnel issues: Chief will be interviewing and starting the background check on a potential hire for part time. One of the full time officers will be going on a medical leave for 6 to 8 weeks and it would be good to have an extra part time officer to fill the shifts. The Chief will also be starting shift rotations next month. He will be working more day shifts which will give him more visibility to the public.
  - Part-time Budget Line – Chief would like to adjust the part-time budget as \$23,000 will not cover the shifts plus his secretary's wages. Selectmen agree to change the part-time budget but do not want the bottom line to exceed \$285,000. The Chief will re-submit the budget at the final hearing.

**Selectmen reviewed the following:**

1. From Conservation Commission: Copy of submitted wetlands complaint on Robinson, 849 Valley Road. January Minutes were also reviewed.
2. Police logs
3. Building Permit: #12-02 Stockman, Lot L-2, electricity for generator.
4. Copy of letter from Building Inspector concerning issuing a Building Permit only to deeded owner or owner's representative.
5. Safety Summary Form as submitted to the Department of Labor.
6. Letters from Library for Safety Committee: concern for snowfall on Saturday and who to call for plowing, shoveling, etc. This letter has already been forwarded to the Road Agent and the Library does have his cell phone number, if needed. Concern for bio-hazards and whose responsibility to clean up after incident. The Librarian has already sent a statement to the Mason School to inform them that it is the teacher's and aide's responsibility to clean up after the school children when they are in the Library. All other concerns will be addressed at next Safety Committee meeting on March 1, 2012.
7. Re: Safety Policy – Selectmen and Deputy Town Clerk/Tax Collector have not attended the training. Policy handbooks will be given to all four for their review and any questions may be brought directly to the Committee. It was also noted that the Town Clerk's Office has not been using the counter for town business but

**January 24, 2012  
Selectmen's Meeting**

persist in allowing the public to enter the office. This is in violation of the order of the Department of Labor. Selectmen will send another letter to the Town Clerk/Tax Collector to remind her of this order and to request her office's immediate cooperation.

8. Letter from Suzanne Kelly, town treasurer requesting that her budget be tripled from \$550 to \$1,650. Mrs. Kelly cited all the extra work she now does. Since the RSAs have always defined the duties of this position and it is an elected position, the Selectmen feel that nothing has changed or duties increased. Therefore the Selectmen denied this request. The budget will remain at \$550 for this elected position.
9. 2012 Wilton Recycling Center Budget: \$46,086.29, decreased over \$3,000 from 2011 budget.
10. Current Use application with updated Timber Stewardship Plan from Drs. Ellis and Lipin for lot E-32. This will be reviewed by town assessor.
11. Current use application from Robert Dillberger for L-38. This will also be reviewed by town assessor.
12. From Auditor Greg Colby: sample Fund Balance Policy.
13. From D.E.S.: application submitted for septic permit for 316 Campbell Mill Road, lot H-17.
14. Health Alert: Flu
15. 2011 Abatement application from Johnson, Gilman Hill Road, lot D-11-6. To be reviewed by town assessor.
16. Other correspondence

Selectmen signed the following:

- Yield Warrant for lot E-31, Lombardo, \$238.37

Since the hearings for the two petitioned warrant articles are to be held on Thursday, February 16<sup>th</sup>, Selectmen changed their next meeting date to that date to begin after the hearings at 7:30 PM.

Meeting adjourned at 9:30 PM.