

**January 25, 2011
Selectmen's Meeting**

Present: C. Guiry DMD Ch. & A. Richards (R. P. McGinnity & A.A. Milkovits absent due to illness)

Meeting opened at 7:30 PM.

Vendor checks were discussed and signed.

Agenda:

Appointments:

1. **Melissa Seppala, resident at 467 Campbell Mill Road, requested a refund on a registration done by her husband in November, 2010. She explained that her husband had some mental issues and should not have done the registration. After some discussion, the Board denied Mrs. Seppala's request for a refund because of the end of the fiscal year. The funds are no longer available from 2010.**

Selectmen reviewed the following:

1. **Legal: From Town Counsel –**
 - Letter of credit agreement for D.H. Hardwick & Sons was signed by the Board with end date of December 31, 2011.
 - Information and sample ordinances for house numbering. This will be reviewed by the full Board at the next meeting.
 - Blair – decision has been made and written decision is forthcoming
 - Lot K-52 status update – Town Counsel is currently working on this issue to bring before the court.
2. **Abatement Applications: Fabian, lot E-35 & Colleton, lot K-13. These will be sent to Assessor Rockwood for review and recommendations.**
3. **From Conservation Commission – monitoring reports on lots G-52 & G-53. All is in order.**
4. **Completion Certificate: Glowacki, lot D-24-1, sunroom on deck.**
5. **Notice of mortgage sale – McKelvey, Townsend Road**
6. **Offer from Barbara Devore, resident, to proofread the Town Report. A thank you will be sent to Mrs. Devore for her offer but the operating procedure for proofing the Town Report is review by DRA, Town Counsel and the Selectmen's Office.**
7. **Police logs – in one of the logs is a call to 467 Campbell Mill Road for a dispute between landlord and tenant. Since there is not approval for a basement apartment at that address, the Board will send the Building Inspector and Town Assessor to inspect the property for this violation to the Town Ordinances.**
8. **Tax Collector's end of year report**
9. **Other correspondence – notices of meetings, three notices of upcoming foreclosure/auction sales, filing of offices notice, etc.**

Moderator Schwenk had a question concerning election hours. After consulting with the Secretary of State's Office, the hours will remain as set for March 8th from Noon to 8 PM.

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Selectman Richards discussed the disciplinary letter for Assistant Road Agent David Morrison concerning his actions regarding the sale of the scrap metal. She felt this letter was too harsh and a reprimand should go to the Road Agent for not handling the sale and situation with Mr. Morrison. This will be discussed at the next meeting with the full Board.

Selectmen reviewed the memos that had been sent to Road Agent Brackett concerning the use of his personal vehicle, CDL application, etc. A letter will be sent to Mr. Brackett to reiterate the Board's decisions: no payment for use of his personal vehicle, no payment for plowing with his personal vehicle; extension of his probationary period to April 30, 2011; Road Agent should be reviewing the time cards and submitting the master time sheet for payroll in a timely manner; and completion of CDL by February 28, 2011. Mr. Brackett will be invited to the next meeting to discuss these items.

Eric Anderson as Deputy Building Inspector has agreed to sit on the Planning Board. Appointment papers will be drawn up and signed.

Meeting adjourned at 8:20 PM.