

PR

November 23, 2010
Selectmen's Meeting

Present: C. Guiry DMD Ch., R. P. McGinnity, & A.A. Milkovits (A. Richards, away on vacation.)

Meeting opened at 7:30 PM.

Vendor checks were discussed and signed.

Agenda:

Appointments:

1. Road Agent Mark Brackett discussed the following:
 - Personnel records- need complete time cards. No comp time is allowed for any of the employees. No separate accounting of time. Hours worked are hours earned.
 - Personnel Policy and Procedures Manual – reviewed with Highway staff.
 - Equipment Operator/Mechanic position- Board approved posting the position. Salary \$17.75-\$19.00/hour
 - School – Selectmen recommend a meeting with the Superintendent to establish snow/bad weather policy for calling off school.
 - Stone – Highway Department will be purchasing stone for crushing for use on roads next year.
 - Work to be done on Mitchell Hill Road – need to elevate the road, run rake deeper to disperse calcium chloride better.
 - Personal Truck- Mr. Brackett would like to sell his personal vehicle to the Town: 2006 Chevy 6x6 diesel, 144,000 miles, plowed for three years, changed front axle and front hub. Selectmen requested more information on recent repairs, Blue Book value, and loan pay-off balance before they will make a decision.
 - Furnace for Highway barn – Chairman Guiry will have an estimate from Total Air on Friday.
 - Preliminary 2011 Budget – no decision was made.
 - Vacation time remaining for Assistant Road Agent and Equipment Operator: 70 hours for David Morrison and 65 hours for Frederick Greenwood. Selectmen will decide at their next meeting on whether the vacation hours will be carried over into next year.

The Board emphasized that they would work together with Mr. Brackett to make the Highway Department successful.

2. Attorney Silas Little III advised the Board on the following:
 - Issue with comp hours as recorded by the former Road Agent – a book was kept on accrued time of the Highway Department employees, part time and full time employees. William Downs, a part time employee, had accrued 95 “comp” hours by doing body shop repairs on HD vehicles and on a resident’s vehicle that had damage caused by a falling tree that had been cut by the Highway Department. The Board was concerned that this incident had not been reported to the Town insurance. Attorney Little stated that the Town’s liability was not affected by this incident as the

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resident was satisfied by the results of the repairs. However, he emphasized that these were poor personnel practices and should not be repeated. The Highway Department needs to keep accurate time records. Employees will be paid for time worked and not allowed to accumulate comp time. This was also emphasized to the new Road Agent.

- Re: Carol Iodice – Mrs. Iodice has ignored the requests of the Building Inspector and the Selectmen to apply for a Building Permit for the deck that she built. Attorney Little will pursue this issue for the Board.
- Re: Blair – no decision has been received at this time from the Court.

Selectmen reviewed the following:

1. From LGC-PLIT; denial of subrogation request for Matthias Strelow concerning damage to his tires on his BMW, allegedly due to a pot hole on Townsend Road.
2. Tax Warrant of for second half of year for \$2,084,815.00. 2010 tax rate is \$21.64, over 15% increase.
3. From Granite State Forestry Services, Inc. – proposal to use a portion of Town sand pit for landing area for timber project on Kwiatkowski's land. Project to start early winter and end by March. Edge of sand pit will be staked and flagged. A letter will be sent to Allen Oxman Forester that his company must provide the Town with a \$10,000 surety bond before using the Town land for access.
4. Building Permits: #10-25 Glowacki, lot D-24-1, sunroom over existing deck; #10-26 Mueller, lot G-31-1, new house; #10-27 Brown, lot D-6, new house; #10-28 Brown, lot D-6, steel barn
5. Completion Certificates: Sawyer & Phillips, lot H-32-1, new house; Anderson, lot E-63, garage addition
6. State approval for septic construction – lot L-37-3
7. Police logs
8. Safety committee Recommendations
9. Application for full time employment – Roy Lundstedt
10. Letters from Alfred G. Stauble
11. Notice from LGC-HealthTrust concerning open enrollment and necessary compliance with Patient Protection and Affordable Act
12. Other correspondence – notices of meetings, additional Fletcher Granite bankruptcy notices, request from St. Joseph Community Services for consideration for 2011 budget.

Selectmen signed two Intent to Cut forms for Wolpert, lot K-6 and Kwiatkowksi, lots E-23 and E-24.

A yield warrant was signed for Forty, lot D-1-5 for \$431.45.

Meeting adjourned at 8:30 PM.

Barbara L. Melkowitz
Admin. Assistant