



Selectmen Meeting 5/22/2018
Approved Minutes

Present: Selectmen Louise Lavoie, Bernie O'Grady, Charles Moser; Kathy Wile, Brenda Wiley, Deb Morrison, Kevin Maxwell; members of the public.

Called to Order: The meeting was called to order by Bernie at 7:35 PM.

Approvals:

- Noted that accounts payable and payroll manifests were signed. A second, single check accounts payable manifest was presented and signed as well.
- Minutes of 5/8/2018 were reviewed. Charlie motioned, second from Bernie, to approve the minutes as written. Three votes to accept minutes of 5/8/2018 as written.
- Appointment papers for Kerri Baldi to become full member of the Planning Board. She has been an alternate member. Papers signed by selectmen; she will be notified to come to Clerk's office to be sworn in.
Selectmen requested that the announcement on the website be amended to include an invitation for interested people to attend the PB meeting on May 30. Also requested that an announcement be posted for alternate members for ZBA.
Barbara Devore offered to mention both of these in her next column of Mason news for the Monadnock Ledger which will appear on Thursday.
- Two Intent to cut Timber requests had been received, both of which were approved and signed.
- Letter from NH Division of Historical Resources that the Town Hall has been determined eligible for listing on the NH State Register of Historic Places. They asked that a request to be listed be signed by an appointed representative of the property. Louise motioned to authorize Chairman Bernie O'Grady to sign for the Town, second by Charlie. Unanimous vote to authorize Bernie as signer.
- Letter of request from a former town employee to close out his retirement account had been received. Letters to Insurance company had been prepared and were signed by Chairman O'Grady.
- Credit application for the Town with HD Supply had been completed by bookkeeper Brenda Wiley. Bernie explained they needed to purchase supplies for the concrete floor portion of the building, and this company was the best option. Having an account would remove the issue of having checks signed and ready on delivery of materials. HD could look into getting their culvert pipes from this vendor for the future, or the account can be closed at any time. Discussion led to decision to open an account, use Road Agent as the only authorized signer which might get us state bidding prices as well. Charlie motioned, second from Louise, followed by three votes to approve the account opening with Road Agent as authorized signer. Brenda will complete that process.
- County Store account request for PD was discussed; Brenda said there were currently 2 different accounts and that tracking purchases could be challenging. She suggested consolidating them to one account, with Road Agent Dave Morrison, Buildings manger

Wally Brown, and PD representative Aaron Thompson be authorized signers; this was agreed to by selectmen. Brenda will follow up with that also.

New Business: .

- Town Clerk Deb Morrison was present to request vote on State Primary Election polling place and time. Discussion reviewed that primary elections are held at Town Hall, and that there have been no complaints/concerns over the 11-7 polling hours. Charlie motioned, second by Louise, to hold the State Primary Election on Tuesday, September 11, 2018 at the Mason Town Hall from 11:00 AM-7:00 PM. Three votes to hold election as described above. Kathy will contact Moderator Cathy Schwenk to confirm that vote with her. Deb reminded Selectmen she and deputy clerk Suzanne Kelly are attending the Spring Clerk conference on Weds 5/23, and also that her office is closed Sa 5/26/18 for the Memorial Day Weekend.
- Two architecture firms had submitted proposals to do a condition assessment for the Town Hall. Selectmen had had a chance to review both, and all agreed one seemed to include more of what was considered essential work than the other. Bernie motioned, second from Charlie to accept the Wellar-Michal proposal; three votes to accept that proposal. Receiving NH Preservation Alliance matching funding is pending, and their approval of that proposal is part of their requirements for funding. Decision made by the Alliance will be 5/31.
- Harry Spears spoke on behalf of the Forestry Committee, reporting that he had met with the Conservation Commission. Both groups are committed to work together to best steward the town's properties, and they will be sharing resources and information as well as keeping open dialogue between the groups. Selectmen were appreciative of the collaboration; Louise asked if the BOS could get updates on joint projects. Harry further said there is room for one more member on the Forestry Committee, and Bob Bergeron had expressed interest. Selectmen thanked Bob for volunteering, and also said it should be posted for a time to be sure there weren't other people interested as well. It will be posted on the website, and appointment papers will be signed for Bob if no one else steps forward. Harry further reported that he had spoken with an abutter to the G-61 property planned for a survey and timber harvest, who had a concern about procedure and quality of work to be done. Harry had assured him the town was committed to doing things correctly, and he would see that all notices are done in a timely manner.

Old Business:

- Highway Department Building Update – site work contractor to return Th and F of this week to back-fill, prep for the concrete floor. All in all - good progress. Electrician had been there Monday readying the conduit. Louise asked about the well, confirmed it was hooked up to the HD, and asked if there were details about the questions of who/when it will be hooked up to the FD. She also wants to update the spreadsheets she created of actual costs vs projected costs. Bernie said the HD building is the current priority, the well will be connected to FD once construction is completed, the funding source (HD v FD v Buildings) for doing that is to be determined, and it will need to be bid out as a separate project.

- Letter received by BOS from property owner concerning sale of town property. Discussion that the issue peculiar to the parcel in question would take some time to resolve, but the larger decision to not sell any town owned property at this time would be the basis of the decision on this current request. Charlie will draft a letter of response.

Informational Items/Communication:

- Abutter Notice from Town of Greenville to parcel A-29 determined to have been sent to the town in error, will be forwarded to the state forest office.
- NHES Community Profile for 2018 had been received, information reviewed, short discussion about changes in size of Mason over the years.

Public Forum:

- Question asked as to whether wood chips generated during stumping a timber cut was taxed separately. Answer will be sought and reported at next meeting.
- On behalf of Conservation Commission, Barbara Devore reported that CC was working on their part to be included in the Master Plan, and they will be looking for input from both BOS and PB. The Master Plan update is the current step being taken to update the capital improvement program.
- Garth Fletcher inquired as to whether the BOS was angry with him. Answer was no just miscommunication. He also presented some maps he had made of watershed levels in town; they were looked over and agreed they could be helpful with culvert work, flood prevention, tracking spills, etc, and thanked him for the work.

Non-Public:

- Charlie motioned to enter non-public session per RSA 91-A:3, II (c), and RSA 91-A:3, II (i). Second from Louise, 3 votes to enter non-public session with Chief Kevin Maxwell at 7:45 PM.
Return to Public session at 8:35 PM.

Adjourned:

- There being no further business, Bernie motioned, second by Louise, to adjourn the meeting. Three votes to adjourn at 10:02 PM.

Next regularly scheduled meeting will be Tuesday, June 12, 2018 at 7:30 at the Mann House.

Respectfully Submitted,
Kathy Wile
Administrative Assistant