

Minutes for the Town Hall Renovation Committee Meeting Sept.20,2022
Approved Oct. 18, 2022

TOWN OF MASON
TOWN HALL RENOVATION COMMITTEE
MINUTES OF SEPTEMBER 20, 2022 MEETING

A meeting of the Town Hall Renovation Committee (“Committee”) of the Town of Mason was held on Tuesday, September 20, 2022, at 5:05 p.m. at the Mason Town Hall.

The following persons were in attendance for all or a portion of the meeting:

Committee Members: Barbara DeVore, Jim Dore, Darryl Ellis, Marty Milkovits, and Ken Rafter.

Committee members absent: Wally Brown, Connie Lacasse, and Pam McGinnity

Approval of Minutes

The Chairman inquired whether there were any comments with respect to the draft minutes of the May 18, 2022 meeting. There being none, on motion duly made by Barbara DeVore and seconded by Marty Milkovits, all of the Committee members present then voting, it was unanimously

Resolved: that the minutes of the May 18, 2022 meeting of the Town Hall Renovation Committee are hereby approved.

Committee Funds

No update provided at this meeting.

When we receive the money from future grants, that will also go into the General Fund, the BOS will need to hold a Public Hearing and vote to accept the funds according to the Town Accountant. This needs to be verified when we have another award receipt to deposit.

We need to attempt to get more detail from Brenda or the Trustee of the Trust Funds. Jim noted that we had construction funds due from the town towards the drainage project which were encumbered last year and that last year we should have received reimbursement for approximately \$9,000 in the previous year for a 2019 encumbered expense for the engineering study.

Drainage Work

Jim confirmed to the Committee that the drainage work was completed on August 22, 2022. He had received and recommended that the Select Board approve the payment of the final 50% due. The Select Board agreed and approved the payment which was made on September 13, 2022.

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Future Renovation Project Updates

Phase 1A – Foundation Work- replacing the damaged piers supporting the building.

Wally met with Mark LeClair and they came up with a plan to rebuild the old piers currently sitting on dirt with a concrete block base that would take less than 2 full days to complete. Wally and Mark looked at the issue and recommend this course of action as it will sufficiently support the building at considerable less cost and expense than the original plan of pouring concrete footings and pads.

Phase 1B – Windows Work

Marty Milkovits is leading this effort, and he recommended that we put this phase behind the roof renovation as in his opinion the roof should be a higher priority. The committee discussed and agreed on the priority. The issue is solving the financing since the roof will be costly and we do not have the funds to take it on or even to come up with 50% to match a grant application with LCHIP. Jim will go through the files to gather the requirements and costs associated with this that we have received in the past and report back with whatever he finds.

Grant Activity

Moose Plate Grant Update

Jim reported that he is in the process of submitting the final report for the final \$5,000 portion of the \$10,000 grant. He also indicated that with this timely filing we will be able to apply for another \$10,000 grant in the spring.

Freedom's Way Grant Update

Jim reported that he is in the process of submitting the final report for the initial \$2,000 portion of the \$5,000 grant. The remaining \$3,000 can be applied to a future phase.

Publicity & Events

Town Wide-Yard Sale

Barbara provided an update on the Town Wide-Yard Sale discussing the following. The Sale Date is October 22, 2022. Claire Augustus and Judy Anderson are working with Barbara. Barbara is getting an article to run in the Ledger Transcript and working with Wally for the large wooden signs, with Principal Kristen Kivela and Heidi DeLorme for school signage and inclusion in their newsletter, Jen for town Web site notice, and placement of hard copies of the participants and map at the Mann House, Library and School. Judy Anderson has publicized on Facebook and Pam McGinnity is working on regional publicity and also has an email distribution

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list. On the day of the sale Judy Anderson has volunteered to host a yard sale at the church and contribute the proceeds to the committee. Wally and Barbara will work to allow participants to use the common and pulling needed items out of the Mann Store and Town Hall. Jen will open registrations and send email updates to Barbara and team. Fees collected will go directly to the town offices. We have a volunteer, Bob Dilberger, to create the maps and Barbara will post at the library, Mann House, and Gazebo.

Info. Table at November General Election

We discussed whether we could man a table at the November General Election which will take place at the school and if so we will first ask Dotsie, the town Moderator, and if needed seek permission from the Select Board to either man a table to set up an unmanned display with information on the renovation project.

Newspaper Article

Barbara said she will speak with Josh, the new reporter at the Ledger-Transcript to see if he can have another story written and published regarding the Town Hall renovation and the upcoming Town Wide Yard Sale.

New Business.

None brought forward at the meeting for discussion

Next meeting:

Tuesday October 18, 2022 at 5:00 PM at the Town Hall.

Meeting Adjournment

There being no further business before the committee, Jim asked for a motion to adjourn the meeting at 5:35. On motion duly made by Jim Dore and seconded by Ken Rafter, all of the Committee members present then voting, it was unanimously resolved to adjourn the meeting.