

Minutes for the Town Hall Renovation Committee Meeting -Approved September 20, 2022

TOWN OF MASON TOWN HALL RENOVATION COMMITTEE MINUTES OF MAY 18, 2022 MEETING

A meeting of the Town Hall Renovation Committee (“Committee”) of the Town of Mason was held on Wednesday, May 18, 2022, at 5:00 p.m. at the Mason Town Hall.

The following persons were in attendance for all or a portion of the meeting:

Committee Members: Wally Brown, Jim Dore, Darryl Ellis, Pam McGinnity, and Ken Rafter.

Mason Energy Commission: Garth Fletcher

Residents- Dave Morrison

Committee members absent: Barbara Devore, Connie Lacasse, and Marty Milkovits

Approval of Minutes

The Chairman inquired whether there were any comments with respect to the draft minutes of the April 20, 2022 meeting. There being none, on motion duly made by Pam McGinnity and seconded by Ken Rafter, all of the Committee members present then voting, it was unanimously

Resolved: that the minutes of the April 20, 2022 meeting of the Town Hall Renovation Committee are hereby approved.

New Committee Members

The Committee officially welcomed Darryl Ellis to the Committee as he had signed his appointment papers for the Select Board and is appointed to the committee.

Committee Funds

Pam reported that the balance in the Renovation Account fund bank account was \$44,387.

When we receive the money from future grants, that will also go into the General Fund, the BOS will need to hold a Public Hearing and vote to accept the funds according to the Town Accountant. This needs to be verified when we have another award receipt to deposit.

Jim asked what that entailed and Pam said she would attempt to get more detail. Jim noted that we had construction funds due from the town towards the drainage project which were encumbered last year and that last year we should have received reimbursement for approximately \$9,000 in the previous year for a 2019 encumbered expense for the engineering study.

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Grant Activity

Moose Plate Grant Update

No update as we are still waiting to connect with Mark LeClair on getting an estimate for the additional foundation work. Jim gave Mark times that he and Wally are available but haven't been able to get a time when Mark's brother was also available. Jim mentioned that he seems to be the bottleneck for availability and that he was going to contact Mark to schedule a time directly with Wally. Ken Rafter said that he could be available for that and was interested in working on that project. Jim said he would let mark know and copy Ken and Wally. The goal is to get on the 2023 construction schedule.

Freedom's Way Grant Update

Jim reported that he spoke with Patrice Todisco, the Executive Director of Freedom's Way National Heritage Area in regard to the grant and the fact that the initial \$2,000 award was contingent upon filing completion finalization documents by the end of May. Freedom's Way has granted the committee a one-time extension to August 15, 2022 and Jim told them he was confident that would give us sufficient time to complete the project, pay the contractor and document same for the finalization documents.

Drainage Work

Mr. LeClair is still on schedule to begin June 17th, just after school closure for the year. The project will take about 6 days, more if the weather doesn't cooperate.

Publicity & Events

Barbara was not present, and we did not discuss any outreach or publicity work.

The committee is looking for an update on whether or not the Ledger-Transcript could do another story on the Town Hall renovation. Jim will check with Barbara,

Future Renovation Project Updates

Phase 1A – Foundation Work

After the drainage project is complete our plan is to replace the damaged piers supporting the building. Replacing the old piers currently sitting on dirt with 4 or 5 mini-foundation (concrete pads). Jim reach out to see if Mark LeClair can take a look at the issue and recommend a course of action prior to the June 16th start date of the drainage project, which was the original anticipated course of action. Attempted to schedule this so we can apply for an additional Moose Plate grant this year but so far has not been able to meet with Wally and Mark at the Town Hall.

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Phase 1B – Windows Work

Restoring the Town Hall Windows and adding new storm windows. Marty Milkovits is leading this effort, working to get quotes and ideas for this project. Marty was not able to attend this meeting and the committee will look for an update at the next meeting.

We discussed the project in general, repairing windows rather than replacing them and adding interior storm windows, possibly invisible Aluminum interior storm window that is designed to meet the historical look and feel of a historic building like the town hall.

The energy committee has been providing applicable information and is happy to help with additional information if we want or when we want. Garth asked if anyone was able to attend the May 9th Historic New England event in Wilton, and unfortunately no one was. He indicated that they could reach out and see if we could have a similar presentation and discussion with Elizabeth Paliga who is Historic New England's Preservation Services Manager for Northern New England. Jim said we would take this up at the next meeting when Barbara and Marty were hopefully able to attend.

Funding these projects;

Once we have shovel-ready projects and after the drainage project is complete we will begin raising funds for the Phase 1A and 1B projects. We will have some funds left after the drainage project and we will apply for additional grants including from the State of NH and possibly T-Mobile.

New Business.

Jim asked the committee whether or not Wednesday was still the best day of the week to meet and if 5PM was still the best time. After a discussion it was decided that 5PM was still a good time but that Tuesday or if not Tuesday, Thursday would be a better day. Jim will check with the missing members and the town offices to see whether the change would work.

Next meeting:

Wednesday June 15, 2022 at 5:00 PM at the Town Hall, unless we are able to reschedule for the third Tuesday or third Thursday of the month.

Meeting Adjournment

There being no further business before the committee, Jim asked for a motion to adjourn the meeting at 5:40. On motion duly made by Jim Dore and seconded by Pam McGinnity, all of the Committee members present then voting, it was unanimously resolved to adjourn the meeting.