



**Office of Board of Selectmen  
Town of Mason**

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## Selectmen Meeting 12/27/2022

*Approved Minutes*

**Present:** Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Accountant Brenda Wiley; Fire Chief Anthony Burns; Building Inspector Jacob Olson; Resident Bob Larochelle

**Called to Order:** The meeting was called to order at 7:34pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

**Approvals:**

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 12/13/2022 BOS / PD meeting - Kate motioned to approve with changes, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye.
- Minutes of 12/13/2022 BOS meeting - Kate motioned to approve with changes, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye.

**New Business:**

- Building Inspector Jacob Olson met with the Selectmen to further discuss 2023 budget needs. Line item 4240-06 (Expenses) will be increased to \$1k for the initial setup of a Building Inspector office for this year only. A landline will be added to the office. Selectmen and Jacob discussed considering a price increase for permits in 2023.
- Bob Larochelle discussed tax map needs with the Selectmen. Previously Bob would have multiple 11x17 tax maps printed and one 24x36 tax map printed. After discussing with Jen, Bob will only print two 24x36 tax maps (one for the Selectmen's Office and one for the Building Inspector's Office). A digital copy of the tax maps will be sent to Jen who

will print any 11x17 copies that are needed. Line item 4152-02 (Tax Map Update) will increase to \$1200 to cover Bob's fees and for the printing of 24x36 sized tax maps.

It was also discussed that tax maps should be updated annually with a targeted republish date of July 1<sup>st</sup>. Tax map numbering should match the property ID numbering. Bob does not need to do 911 mapping since this map is provided by the state.

- Jen will reach out to Erin from Right Angle Engineering to discuss recent invoices for the Starch Mill Rd project.
- Motion by Kate to accept unanticipated funds in the amount of \$3421.54 from NHRS reimbursement of contributions. Second from John. Roll call vote Kate-aye, Charlie-aye, John-aye.

### **Continued Proposed 2023 Budget Discussion**

- 4191-12 (New Equipment) will decrease amount to \$1.

The Selectmen continued the discussion of potential warrant articles for 2023.

**Adjournment:** There being no further business, Kate motioned to adjourn, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 8:48pm.

Respectfully Submitted,  
*Jennifer Tenney*  
BOS Administrative Assistant