



**Office of Board of Selectmen
Town of Mason**

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Selectmen / PD Staff Meeting 12/13/2022
Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Police Chief Kevin Maxwell; Accountant Brenda Wiley

Called to Order: The meeting was called to order at 6:53pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

New Business:

- Year to date budget was reviewed, no concerns at this time.
- Tree lighting holiday event had a good turn-out. The electric bike was displayed and received a lot of positive interest.
- Police Department Admin is very busy with end of year requirements. Chief interested in increasing admin part time hours to 28 hours per week in 2024. Holding off until 2024 due to the overall increase in the 2023 budget.
- Training for a tactical event will be happening in January 2023; surrounding towns have been invited.
- The transmission in the older cruiser was under warranty and has been rebuilt at no cost to the town.
- No update to the basketball court.
- All new police department staff are working out well – no concerns from Chief.
- Chief is working on the annual report.

Proposed 2023 Budget Discussion

- 4210-41 (Part Time Officers >25hrs/wk) Decrease from \$152k to \$143k
- 4210-20 (Cruiser Fuel) Slight increase to line item is due to now having an additional full-time officer.
- Chief would like it to be noted that factoring in the additional full time officer's salary increases the police department budget by 20.4%

Adjournment: There being no further business, Kate motioned to adjourn, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 7:15pm.

Respectfully Submitted,
Jennifer Tenney
BOS Administrative Assistant