



**Office of Board of Selectmen
Town of Mason**

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Selectmen / PD Staff Meeting 11/7/2022
Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Police Chief Kevin Maxwell; Accountant Brenda Wiley; Officer John Ciarcia

Called to Order: The meeting was called to order at 6:49pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

New Business:

- Selectmen met with Officer John Ciarcia regarding the available full time police officer position. Selectmen agreed with Chief Maxwell's recommendation to hire Officer Ciarcia as a full-time police officer. Officer Ciarcia was then sworn in. Chief Maxwell to give Jen an announcement regarding the hiring of Officer Ciarcia for publication. Jen to oversee the completion of the new hire documentation.
- Selectmen clarified that part time employees who work on a holiday will be paid at time and a half for the hours worked that day.
- Jen discussed a letter received from the Wilton Lyndboro Winter Wanders Snowmobile Club looking for confirmation of land ownership in the town of Mason. Kate and Chief asked Jen to get more information.
- Chief updated the Selectmen that a motorcycle group came through Mason, as previously discussed. They were very respectful and Chief did not receive any complaints.

Proposed 2023 Budget Discussion

- 4210-04 (Part-time Wages) Chief discussed splitting this line between set part-time staff hours and fluctuating part-time staff hours
- 4210-02 (Police Officer 2) Discussed adding a separate line for the sign on bonus to not artificially inflate this line
- 4210-06 (Uniforms) Increased due to addition of another officer
- 4210-19 (Cruiser Maintenance) Chief is concerned there may be a transmission issue with the 2018 cruiser and should be going to the shop within the next two weeks. Chief will look into encumbering funds if the issue is not covered under warranty and if the cruiser cannot be fixed until next year. If the cruiser cannot be fixed until next year, consider increasing this line item to \$6k.
- 4210-20 (Cruiser Fuel) Discussed decreasing to \$8k as the Police Revolving Detail Fund could be used to cover overages
- 4210-33 (Technology Expense) This line item was increased last year to include a new laptop. Chief discussed not decreasing for 2023 as our IT company has recommended new computers for 2023
- Consider purchase of a 2nd electric bike out of the Police Revolving Detail Fund
- Chief doesn't think a warrant article/capital reserve funds will be needed in 2023 for vehicles, though does believe it is likely a cruiser will need to be replaced in 2024

Adjournment: There being no further business, Kate motioned to adjourn, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 7:45pm.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant