



**Office of Board of Selectmen  
Town of Mason**

16 Darling Hill Road – Mann House  
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Selectmen / HWY Staff Meeting 7/26/2022  
*Approved Minutes*

**Present:** Selectmen Kate Batcheller, Charlie Moser; Admin Asst Jen Tenney; Road Agent Dave Morrison

**Absent:** Selectmen John Suiter

**Called to Order:** The meeting was called to order at 6:01pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above

**Meeting Discussion:**

- Budget – considering the issues that have come up the budget appears to be on target and managed well.
  - Line item 4311-15 (Culverts) no additional charges this year
  - Line item 4311-16 (Calcium Chloride) may need to order more
  - Line item 4311-17 (Signs) Dave will max out
  - Line item 4312-12 (Safety Equipment) all funds will be used, likely on jackets
  - Line item 4313-13 (Tools) large portion of what was used was for the laser level, the remainder will be used for hand tools, rakes etc. Dave does not anticipate going over budget at this time.
  
- Project Updates
  - Greenville Rd – Culverts and under drain done; We have enough crushed stone for paving needs; On target for paving date in mid-late August
  - Shimming – The plan was to do Shimming on Jackson and Townsend Rd, however the company doing the shimming did not assess Townsend Rd correctly. Jackson Rd also needs to be lowered first before shimming can be done. The Highway Department will work to get Jackson Road into shimming conditions and then will assess the budget before shimming. Shimming may be pushed to 2023. Consider shimming part of Mitchell Rd and Fireman’s Bend in 2023.
  - Mowing will likely happen in mid-August. Dave will write up a notice to be posted on the website and to have Jen mail to the addresses on the route.
  - Fuel Tanks – We are still using the unleaded tanks. The above ground diesel tanks are working well. Dave to look into if State aid will help with funding for replacement tanks or just with removal and filling in of old tanks. The remainder of the diesel was pumped out today.
  
- Misc
  - Underground storage tank certification – Dave to check into how long training is and what the cost is. Selectmen asked that road maintainer Sean Pearson start training now and if we are keeping the underground tanks, we will look into additional personnel to be certified.
  - The backhoe has been fixed however; Dave is disputing the total of the traveling charge that was billed. Dave to have this dispute in writing and follow up with resolution.

- The grader has a stretched cylinder which has been recommended to be replaced. The cost to replace the engine would likely be around \$20k. A used grade would likely be around \$70k while a new one would be around \$300k. Current grader from 1987 and about \$30-\$40k has been put into repairing it over the last 3-4 years. This repair/replacement will be factored into the upcoming budget cycles.
- The pole by the sand pile has been moved.
- Snow removal request for proposal did not bring in any legitimate proposals. Dave to look into contract options.
- Truck 070 will not pass inspection in September due to rust in body of the truck. This will be discussed at a later date.
- Calcium chloride seems to be working well. Dave will look into if this can sit over the winter.

**Adjournment:** There being no further business, Kate motioned to adjourn, second from Charlie. Roll call vote Kate-aye, Charlie-aye. Meeting adjourned at 6:51pm.

Respectfully Submitted,

*Jennifer Tenney*

BOS Administrative Assistant