



**Office of Board of Selectmen
Town of Mason**

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Selectmen / HWY Staff Meeting 4/26/2022
Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Road Agent Dave Morrison & Accountant Brenda Wiley

Called to Order: The meeting was called to order at 6:12pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above

Meeting Discussion:

- Budget
 - Line item 4311-06 (overtime wages) is high. Dave to monitor.
 - Line item 4312-22 (supplies) is high. Dave explained some of the entries to this line item used to be applied towards line item 4312-05 (equipment maintenance)
 - Road Agent to monitor the budget monthly with a focus on line item 4312-22 (supplies) and 4312-14 (vehicle fuel)
- Project Updates
 - Selectmen authorize Dave to sign the contract for All States Construction for shimming and chip sealing of Townsend Rd, Wilton Rd and Jackson Rd.
 - Work will begin on Greenville Rd next week (grinding and grating). Paving will happen likely in August. Estimated total cost is \$138,552 - \$105,352 to Brox Industries for paving, \$30,000 to Cornerstone Gravel for gravel and spreading of gravel, and \$3,200/hr to NH Rock Reduction to break up ledge.
 - Selectmen are waiting to hear from Right Angle Engineering to confirm date of next site walk. We have until 2026 to use GOFERR funds for this project, specifically the culvert.
 - Crack sealing will be done on part of Depot Rd, Brookline Rd and Campbell Mill Rd for an estimated cost of \$20,000. Selectmen authorize Dave to move forward with this project.
 - \$21,448 left in 4311-13 Road Restoration budget.
- Misc
 - Selectmen and Dave agree to move forward with magnesium chloride in place of calcium chloride for the roads.
 - Dave recommends using a different company for making gravel, Selectmen support this.
 - Dave informed Selectmen we will need to find a different company for snow plowing this winter. Selectmen asked Dave to advertise we are looking for bids for contracts. Jen to help Dave with this by putting notification on our town website and placing an ad in the paper.
 - Dave to discuss erosion blocks for the sand pile at the next staff meeting.
 - The light pole at the sand pile needs to be moved. Dave to email the cost for this to the Selectmen.

- As the highway department head, Dave asked to be able to take the town truck home so he is better able to respond to after hour calls. Selectmen ok'd this for the next 2 months but would like to readdress this topic then.
- Dave informed Selectmen that many signs are being stolen. If this keeps happening, he will be over budget due to all of the replacements.
- Dave would like an updated cellphone as his company cellphone is no longer performing well. Jen to look into replacement.
- The highway department scraped out gravel that accumulated on the roadside causing draining problems for a resident on Batchelder Rd. The resident was very happy with the outcome.

Adjournment: There being no further business, Kate motioned to adjourn, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 7:12pm.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant