



**Office of Board of Selectmen
Town of Mason**

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Selectmen / FD Staff Meeting 4/26/2022
Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Fire Chief Tony Burns; Accountant Brenda Wiley

Called to Order: The meeting was called to order at 7:15pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above

Meeting Discussion:

- Budget – overall no concerns
- Chief Burns removed all unusable turnout gear and plans to purchase 1-2 new sets per year. 8-9 members currently on the department can go into a burning building, all currently have gear.
- Modular Communications Service Contract for the radios and pagers was signed by Kate.
- Chief Burns plans to do a ISO self-audit to establish a baseline and to know where the Fire Department currently stands. A plan will then be made and set forth to lower the departments rating. Chief will provide a summary to the Selectmen once done.
- Chief Burns found a potential replacement for Engine 3. Asking price is \$45k, it needs roughly \$14k in replacement work (replacing hose and some freeze damage to lines). Selectmen authorize Chief to offer \$35k to \$40k to start. If the offer needs to be higher than \$40k, Chief to contact Kate before doing so.
- Engine 4 has a diesel tank leak. The replacement has been ordered.
- Emergency Operation Plan
 - Chief is working with Nashua to try to get original packet that was sent to us for use.
- Chief to update Selectmen about the grant writer at the next staff meeting.
- Chief is looking to set up yearly hose testing (\$2,450/yr) and yearly ladder testing (\$350/yr). Selectmen asked Chief to make sure there is an escape clause in the contract.
- New flooring has been installed in the Fire Station.
- The overhead door at the Fire Station is malfunctioning, Chief to look into fixing this.
- Chief reports all leadership positions have been filled and there has been good turnout meetings and calls.
- All fire extinguishers on trucks have been serviced. Chief to look into all extinguishers in the buildings.
- Year to date 81% of calls have been for EMS and 19% for fire.

Adjournment: There being no further business, Kate motioned to adjourn, second from John. Roll call vote Kate-aye, John-aye. Meeting adjourned at 8:03pm.

Respectfully Submitted,
Jennifer Tenney
BOS Administrative Assistant