



Office of Board of Selectmen Town of Mason

16 Darling Hill Road – Mann House
Mason, New Hampshire 03048
(603) 878-2070 (603) 878-4892 Fax

Selectmen Meeting 3/22/2022
Approved Minutes

Present: Selectmen Kate Batcheller, John Suiter; Admin Asst Jen Tenney; Planning Board Chair Dane Rota; Police Chief Kevin Maxwell

Called to Order: The meeting was called to order at 7:31pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

Approvals:

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 3/15/2022 BOS meeting - Kate motioned to approve as written, second from John. Roll call vote Kate-aye, John-aye.

New Business:

- Dane Rota addressed questions and concerns with the Selectmen as follows:
 - Appointments for the Planning Board all end in 2024 except for Dane's appointment which ends in 2022. Dane suggests extending his appointment term as Planning Board Chair for one year to offset appointment expirations. Kate motioned to extend Dane Rota's appointment as Planning Board Chair until 2023, second from John. Roll call vote Kate-aye, John-aye.
 - Dane recommends alternate Katie Boots be appointed as a member of the Planning Board; Jen will make papers.
 - Dane advised there is a vacancy on the Supervisors of the Checklist and is wondering if the Selectmen appoint someone? And if the term can be 3 years instead of 6 years? Kate will look into this and follow up with Dane.
 - Dane expressed concerns with holding Planning Board meetings at the Mann House given the recent number of attendants. Selectmen agree that Planning Board will continue to meet at the Town Hall until further notice.
 - Dane expressed concern with the current practice of record storage from the departments. Selectmen asked Dane to look into scanner options now that the 2022 budget has been approved. Planning Board will work with Admin Asst Jen to determine an effective protocol for record storage that can hopefully be used across the departments.

- Dane proposes the Selectmen review and amend Article XX: Accessory Dwelling Units Ordinance of the Town of Mason Planning Ordinance to allow Accessory Dwelling Units (ADU's) to be either attached or detached. Selectmen to consider.
- Open department/committee vacancies were discussed. Jen will post an announcement on the town's website asking for volunteers and will work with Town Clerk Deb Morrison to send out an email blast to the town regarding the need for volunteers.
- Kate, along with Accountant Brenda Wiley, have been in contact with Microtime to discuss the town's current plan and pricing structure. Microtime will be contacting the Selectmen by the end of this week with ways to decrease the current cost.

Old Business:

- The abandoned boat's owner can not be found. John motions to have the abandoned boat removed, second from Kate. Roll call vote Kate- aye, John- aye.
- The Constellation billing rate issue should now be resolved.
- Creating email addresses for the Moderator and Deputy Fire Chief were discussed. Kate and Jen to work on.

Non Public:

* Motion to enter Non-public session made by Kate, seconded by John by reason of:

- RS A91-A:3,II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*
- RSA 91-A:3, II (b) *The hiring of an y person as a public employee.*

Roll call vote to enter non-public session – Kate-aye, John-aye. Entered non-public session at 8:12pm

Motion to return to public session made by Kate, second from John; returned at 8:33pm. Motion from Kate, seconded by John, to seal the minutes to protect reputation of someone other than a member of the board. Roll call vote to seal the minutes Kate-aye, John-aye.

Adjournment: There being no further business, Kate motioned to adjourn, second from John. Roll call vote Kate-aye, John-aye. Meeting adjourned at 8:37pm.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant