



## Office of Board of Selectmen Town of Mason

16 Darling Hill Road – Mann House  
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Selectmen Meeting 1/25/2022  
*Approved Minutes*

**Present:** Selectmen Charlie Moser, Kate Batcheller, Peter McGinnity; Jen Tenney – Admin Asst, Brenda Wiley - Accountant

Members of the public: Richard Stockdale

**Called to Order:** The meeting was called to order at 7:30 PM by Chair Pete McGinnity, attendance was taken by roll call as reflected above.

### **Approvals:**

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 1/11/2022 BOS-Budget Hearing, Kate motioned to approve as written, second from Pete. Roll call vote Pete-aye, Kate-aye, Charlie-abstain.
- Minutes of 1/11/2022 BOS meeting, Pete motioned to approve with changes, second from Kate. Roll call vote Pete-aye, Kate-aye, Charlie-abstain.

### **New Business:**

- Chuck Andersen cancelled his scheduled meeting with the Selectmen this evening.
- The protocol for distributing the Selectmen's agenda and previous meeting minutes for review was discussed with the Administrative Assistant Jen Tenney.
- Jen Tenney will work with Classic Signs in Amherst, NH to update the town seal. Selectmen would like one version with and without the wording in it and to be notified if the project will exceed \$325.00.
- Current Fire Department members will not need to complete an updated background check. Moving forward, any new members of the Fire Department will need to complete a background check.
- The Forestry Committee chair, Harry Spears, submitted a warrant article that reads:
  - To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred dollars (\$1,500) for the purpose of maintenance on the rail trail and to further authorize withdrawal of said funds from Forestry Maintenance Fund.Respectively submitted, Harry Spear, Chair

Motion by Pete to accept the warrant article submitted by the Forestry Committee's to go on the Town Warrant at the 2022 Town Meeting. Second from Charlie. Roll call vote – Pete-aye, Kate-aye, Charlie-aye.

- Any committee meeting that needs to have a committee member access the meeting via Zoom can now go through the Administrative Assistant, it no longer needs to go through the Selectmen. The committee will still need to have a quorum and to meet in person. The individual committees will be responsible for providing and maintaining their own equipment needed to complete the Zoom call.
- Groundskeeper Wally Brown is asked to come to the next Selectmen's meeting to have a non-public discussion regarding a potential assistant groundskeeping position.
- Wally Brown to call JP Pests for rodent control at the Mann House.
- Treasurer Dee Mitchell is asked to recommend a Deputy Treasurer to the Selectmen to replace current Deputy Treasurer Mary Bardsley, per Mary's request.
- Accountant Brenda Wiley is still working with Eversource and Constellation Energy to sort out billing.

Town Hall Renovation Committee has received \$5000 of the \$10,000 Moose Plate Grant. Accountant Brenda will find out if these funds can be moved from the Town General Fund to the Town Hall Renovation Fund and if a warrant article is needed. Motion by Pete to have a warrant article to move \$10,000 of money granted to us by the Moose Plate Grant into the Town General Fund to be used at a later date for the Town Hall Renovation. Second from Charlie. Roll call vote – Pete-aye, Kate-aye, Charlie-aye.

- A \$25,000 donation was made to the Town Hall Renovation Fund.
- \$600 in donations were raised from the Christmas Celebration for the Fire Department.
- Jen to get a cell phone for Fire Chief Tony Burns.
- Jen to call the cleaning company to increase sanitation measures for the next few weeks.
- Jen to talk to Accountant Brenda and Town Clerk Deb Morrison regarding time off in March 2022.

### **Old Business:**

- Assessor Todd Haywood reviewed the involuntary lot merger of Larry DeVito and has no further concerns. Charlie will contact Mr DeVito to discuss needed paperwork.

### **Non-Public:**

\* Motion to enter Non-public session made by Pete, seconded by Charlie by reason of:

- RSA91-A:3,II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Roll call vote to enter non-public session – Pete-aye, Kate-aye. Entered non-public session at 8:24p.

Motion to return to public session made by Pete, second from Charlie, returned at 8:30p. Motion from Pete, second by Kate, to seal the minutes to protect reputation of someone other than a member of the board. Roll call vote to seal the minutes Kate-aye, Peter-aye, Charlie-aye.

\* Motion to enter Non-public session made by Charlie, seconded by Pete by reason of:

- *RSA91-A:3,II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll call vote to enter non-public session – Pete-aye, Kate-aye. Entered non-public session at 8:30p.

Motion to return to public session made by Pete, second from Charlie, returned at 8:38p.

**Adjournment:** There being no further business, Pete motioned to adjourn, second from Kate. Kate-aye, Peter-aye. Meeting adjourned at 8:38pm.

Respectfully Submitted,

*Jennifer Tenney*

BOS Administrative Assistant