

**Minutes for the Town Hall Renovation Committee meeting held December 19, 2023
Approved February 20, 2024**



**TOWN OF MASON
TOWN HALL RENOVATION COMMITTEE MINUTES
FOR THE MEETING OF December 19, 2023**

A meeting of the Town Hall Renovation Committee (“Committee”) of the Town of Mason was held on Tuesday, December 19, 2023 at 5:05 p.m. at the Mann House, 16 Darling Hill Road.

The following persons were in attendance for all or a portion of the meeting:

Committee Members: Mae Bibeault, Barbara DeVore, Jim Dore, Darryl Ellis, Connie Lacasse, Marty Milkovits, and Ken Rafter.

Approval of Minutes

The Chairman inquired whether there were any comments with respect to the draft minutes of the October 17, 2023 meeting. After a brief discussion, and on a motion duly made by Mae and seconded by Barbara the motion unanimously passed:

Resolved: that the minutes of the October 17, 2023 meeting of the Town Hall Renovation Committee are hereby approved.

Committee Funds

Balance on December 31, 2022	<u>\$15,129.56</u>
(Excluding the 2021 & 2022 receipts returned to the General Fund)	
The 2023 Activity in our Renovation Fund held by the Trustees is as follows:	
1) Deposit return of 2021 & 2022 donations per warrant Article	\$10,743.25
2) Check to reimburse Town for the Jomarc Yard Sale advertisement	\$ (42.00)
3) Deposit per prior warrant Article for Moose Plate 2 nd payment	<u>\$ 5,000.00</u>
4) Interest Income received as of November Statement	<u>\$ 567.73</u>
Net Activity in Trustee Account through November 29, 2023 Statement	<u>\$16,268.98</u>
Total Funds in our account November 30, 2023	<u>\$31,398.54</u>

In addition, we had receipts during 2023 which must first go into the General fund for voting on at the 2024 Town Meeting. Brenda will be writing a warrant article to cover that and we will get the total amount from her. It will include the \$2,062.63 raised at the Craft Fair and raffle on November 18th, plus \$900.00 donated in the memory of Pam McGinnity.

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Craft Fair and Raffle:

The Craft Fair and raffle event was a great success. Thanks to everyone involved and especially to Mae, Martha, and Barbara for managing the event and the whole process. The Various vendors were very busy and the event was well attended. The children's activities and the Wagyu beef sliders donated by Hilltop Farm were thoroughly enjoyed by everyone and a very nice attraction to the event. Judy Forty did a great job managing the children's activities which included face painting.

Pam McGinnity

Here, the Committee to time to reflect on Pam's contributions over the years, on everything Mason. She believed in the betterment of the town and was a tremendous help to the committee and in particular. We will miss her enthusiasm and hard work.

Town Hall Use Suspension Status

Ms. Dey, a structural engineer submitted a memo on the structural review of the building on October 11th which included draft drawings of her proposed temporary structural improvements necessary to allow for her to provide a stamped design that she would submit with her analysis stating that the structural integrity after the improvements would be sufficient to allow the buildings use.

Jim attended the Selectman's meeting on October 24, 2023, at which he discussed the two choices provided by Ms. Dey. One was for limited use and access while the other was for a higher level of activities and people occupying the space at any one time.

The Select Board with input from Wally on the temporary nature of the improvements and the benefits versus the costs and time to make the improvements led the Select Board to vote to keep the Town Hall closed until such time as we complete with the permanent improvements in Phase 2 of our renovation effort which we now have fully funded.

Ongoing Town Hall maintenance and improvement work

The rear exit with stairs and foundation work has been completed by Wally. He has also painted and replaced many of the clapboards on the exterior of the building.

Grant Activity and Phase 2 of the Renovation

NH LCHIP Grant- Our receipt of the award was announced by the Governor at a public meeting held on December 11th. We were awarded the full \$30,000 that we requested. Jim attended the award ceremony and needs to get publicity out and updates to the media for distribution, the Town's Web site and maybe a social media post.

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Moose Plate Grant- we received the full \$20,000 that we requested from DHR's Moose Plate grant program. We were also previously awarded \$3,000 by the Freedom's Way Heritage Association, Inc. who manages the Freedom's Way National Heritage Area in partnership with the National Park Service for Phase 2. Together with the funds the committee has raised, we have fully funded the second phase of the renovation with a budget of \$64,000.

Future Events:

We continued our discussion about additional fundraising efforts that could raise awareness of our efforts to renovate the Town Hall. For 2024, we are looking into other events like a

- a) Concerts at the Mason Gazebo
- b) Chicken Barbeque
- c) Ice Cream Social
- d) Pizza and Burger cook out
- e) 2 yard sales in 2024, perhaps July and September but TBD.

We discussed having Music and children's activities at the gazebo as they were a nice addition to the craft fair.

Next meeting:

The next meeting is scheduled for Tuesday January 16, 2024 at 5:00 PM at the Town Offices (Mann House).

Meeting Adjournment

There being no further business before the committee, Jim asked for a motion to adjourn the meeting at 6:00 PM. On motion duly made by Barbara and seconded by Marty, all of the Committee members present then voting, it was unanimously resolved to adjourn the meeting.

Committee Members and Appointment Terms

Mae Bibeault	March 2026
Barbara DeVore	March 2025
James Dore	March 2025
Darryl Ellis	March 2025
Constance Lacasse	March 2024
Marty Milkovits.	March 2025
Kenneth Rafter	March 2026