

Draft Minutes for the Town Hall Renovation Committee meeting held October 17, 2023
Approved December 19, 2023



TOWN OF MASON
TOWN HALL RENOVATION COMMITTEE MINUTES
FOR THE MEETING OF October 17, 2023

A meeting of the Town Hall Renovation Committee (“Committee”) of the Town of Mason was held on Tuesday, October 17, 2023 at 5:07 p.m. at the Mann House, 16 Darling Hill Road.

The following persons were in attendance for all or a portion of the meeting:

Committee Members: Mae Bibeault, Barbara DeVore, Jim Dore, Darryl Ellis, and Ken Rafter.

The following Committee members were absent: Connie Lacasse, Pam McGinnity, and Marty Milkovits,

Dave Morrison attended the meeting as a representative of the Mason Energy Commission.

Approval of Minutes

The Chairman inquired whether there were any comments with respect to the draft minutes of the September 19, 2023 meeting. After a brief discussion, and on a motion duly made by Barbara DeVore and seconded by Ken Rafter, the motion unanimously passed:

Resolved: that the minutes of the September 19, 2023 meeting of the Town Hall Renovation Committee are hereby approved.

Committee Funds Total funds \$34,000+

We have a current balance of approximately \$26,000 in our bank account.

We have approximately \$1,042 from fund raising, and \$2,000 in grant receipts received so far in 2023 which will be included in the warrant article for the next town meeting.

We have \$5,000 due our fund from the receipt of the last Moose Plate Grant which is in the process of being deposited into our account.

Draft Minutes for the Town Hall Renovation Committee meeting held October 17, 2023
Approved December 19, 2023

Town Hall Use Suspension Status

Wally, Jim, Chief Burns, and John Suiter conducted a site visit with Annette Dey on October 11th at noon to allow her to see the town hall as it is currently and to provide the Select Board with a structural assessment of its condition. That observation would hopefully provide her with enough information to suggest next steps to opening the building for town use. Chief Burns indicated that he will take her analysis and suggestions into consideration when updating his BOS recommendation on future use of the building. Annette will issue a report to the BOS.

Foundation Work

No Update

Grant Activity and Phase 2 of the Renovation

NH LCHIP Grant

Jim, Wally, Charlie Moser and Kate Batcheller met with George Born, Elizabeth Colburn, and three review panelists from LCHIP to get an update on the LCHIP process and time frame, to update them on the Town Hall and to lead them through a tour of the Town Hall. We discussed our plans for the building's renovation, the future use of the building and the future stages of renovation to be done at a later date.

They have 140 applicants for \$7.5 million in funding requests but only have \$3.2 million to award. They could but decided not to simply fund everyone at about 50%, instead they plan to mostly or fully fund selected applicants and will be holding internal board meetings through October 17th and will call applicants with their decisions.

Moose Plate Grant

DHR's Moose Plate grant program was oversubscribed with 26 applications requesting \$461,775. This year they can support projects equaling \$254,275. We are waiting to see if we receive approval of the Executive Council for the grant as requested.

Publicity & Events

Martha, Mae, and Barbara continue to plan and make arrangements for the craft fair, raffle and a flea market at the Mason school. It will be held from 10 AM to 3 PM on November 18, 2023. We will have a small raffle with larger items of value, no baskets. Vendors have reserved all the available spaces.

We will have food section, a spot for coffee, cider, snacks and possibly wagyu sliders; this area will be combined with a bake sale. Judy Forty will be organizing several activities for children

Draft Minutes for the Town Hall Renovation Committee meeting held October 17, 2023
Approved December 19, 2023

such as face painting, arts and craft and penny candy are also trying to arrange various children's activities. Jim will have a change drawer.

Committee members will meet to help with setup at 4PM on the 17th, will be available to help during the events on the 18th, and clean up after the vendors take down their spaces.

FUTURE EVENTS:

We continued our discussion about additional fundraising efforts that could raise awareness of our efforts to renovate the Town Hall. For 2024, we are looking into other events like a

- a) "Concerts at the Mason Gazebo"
- b) Chicken Barbeque,
- c) Ice Cream Social,
- d) Pizza and Burger cook out.

New Business.

None discussed.

Next meeting:

Due to the Thanksgiving Day timing in November the committee has elected to skip November and has scheduled the next meeting for Tuesday, **December 19, 2023** at 5:00 PM at the Town Offices (Mann House).

Meeting Adjournment

There being no further business before the committee, Jim asked for a motion to adjourn the meeting at 5:45 PM. On motion duly made by Jim Dore and seconded by Mae Bibeault, all of the Committee members present then voting, it was unanimously resolved to adjourn the meeting.

Committee Member Appointment Terms:

Mae Bibeault	March 2026
Barbara DeVore	March 2025
James Dore	March 2025
Darryl Ellis	March 2025
Constance Lacasse	March 2024
Pamela McGinnity	March 2025
Marty Milkovits.	March 2025
Kenneth Rafter	March 2026