



Town of Mason, NH Planning Board

16 Darling Hill Road, Mason, NH 03048

Meeting Date: Wednesday, September 27, 2023

Location: Mason Town Hall

Minutes: **Approved**

Call to Order

The meeting was called to order at 7:00 PM by Dane Rota.

Attendance

	Attending	Absent	Voting
Dane Rota (Chair)	x		x
Dotsie Milbrandt (Vice Chair)	x		x
Charlie Moser (Ex-O)	x		x
Katie Boots	x		x
Chris Jones		x	
Antje Skorupan (Alt.)	x		
Cassie Cashin (NRPC)			N/A

Date of Next Meeting

The next regular meeting is October 25, 2023.

Minutes of Previous Meeting

The board read the minutes of 8/30/23.

Dotsie made a motion to accept minutes from 8/30/2023. Charlie seconded.

Dane- aye

Dotsie- aye

Charlie- aye

Katie- aye

Antje- abstain, not at last month's meeting

Communication to the Board

Inquiry from realtor to the board regarding a lot at 433 Fitchburg Rd and potential of putting a gas station in.

Communication received via email from Nicole Ruggiero dated 9/27 asking for an additional continuance due to the ZBA not having a notice of decision yet. October 16 is the next ZBA meeting.

Public Hearings

MAS 23-03 (Continued)

Application by Marty's Driving Range, LLC for site plan approval to permit short-term rental camping accommodations (tent, yurt, or teepee) on Map J Lot 56.

Per email communication received, applicant asked for continuation until November's meeting.

Charlie made a motion to continue the application hearing to Wednesday November 29 at 7:10 PM at the Mann House. Dane seconded.

Dane- aye
Dotsie- aye
Charlie- aye
Katie- aye
Antje- aye

New Business

N/A

Old Business

N/A

Hearings on Subdivision / Site Plans

N/A

Other Business

NFIP Floodplain Ordinance Amendments (2024 Town Meeting)

Cassie updated board on recommended changes being submitted by NH Office of Planning and Development to the NFIP Floodplain Ordinance which is currently part of Mason's Planning Ordinance. Town will be required to adopt these changes or they may lose ability to use the National Flood Insurance Program.

Will be require to hold two public meetings before the 2024 Town Meeting. Board will review recommended changes for next month's meeting to discuss.

Planning and Zoning Legislative Updates

Board reviewed legislative changes put out from the state that affect local planning and zoning processes and regulations. Main change for Mason would be SB78, RSA 674:36 relative to performance bonding; the change goes into effect October 3, 2023. Board to review existing bonding processes to determine impact and if the Planning Ordinance needs to be updated.

Rules of Procedure

Recommended to amend Rules of Procedure to include physical mailing of Notice of Decision to the applicant. Board also recommends adding administrative fee of \$35 to include additional postage requirements and mileage reimbursement.

Dane made motion for planning board to adopt a \$35 flat fee for transportation to file plans at the county registry and mailing of the Notice of Decision. Charlie seconded.

Dane- aye
Dotsie- aye
Charlie- aye
Katie- aye
Antje- aye

Adjournment

Charlie made a motion to adjourn at 8:13. Katie seconded.

Dane- aye
Dotsie- aye
Charlie- aye
Katie- aye
Antje- aye