

**Minutes for the Town Hall Renovation Committee -September 19, 2023**  
**Approved at the meeting held October 17, 2023**



TOWN OF MASON  
TOWN HALL RENOVATION COMMITTEE MINUTES  
FOR THE MEETING OF SEPTEMBER 19, 2023

A meeting of the Town Hall Renovation Committee (“Committee”) of the Town of Mason was held on Tuesday, September 19, 2023 at 5:06 p.m. at the Mann House, 16 Darling Hill Road.

The following persons were in attendance for all or a portion of the meeting:

Committee Members: Mae Bibeault, Barbara DeVore, Jim Dore, Connie Lacasse, and Ken Rafter.

The following Committee members were absent: Darryl Ellis, Pam McGinnity, and Marty Milkovits,

### **Approval of Minutes**

The Chairman inquired whether there were any comments with respect to the draft minutes of the August 15, 2023 meeting. After a brief discussion, and on a motion duly made by Connie Lacasse and seconded by Barbara DeVore, the motion unanimously passed:

Resolved: that the minutes of the August 15, 2023 meeting of the Town Hall Renovation Committee are hereby approved.

### **Committee Funds**

We received the return of the funds we raised in 2022 from fund raising and Grants approved in the warrant article at the last town meeting, and we now have approximately \$26,000 in our bank account. We have more funds due us for 2023 grant receipts and fund raising which will be included in the warrant article for the next town meeting. Committee asked Jim to verify amount to date with the Town Accountant.

### **Town Hall Use Suspension Status**

We have arranged for Annette Dey to visit the Town Hall on October 11<sup>th</sup> to provide us with a structural assessment of its condition. The Mason Building Inspector has indicated that he will be able to take that assessment into account when he makes his determination of its safety for use. Chief Burns has also indicated that he will take that assessment into consideration when updating his BOS recommendation on future use of the building. Chief Burns, one of the Selectmen, Wally Brown and I will meet with Ms. Dey at noon.

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**Foundation Work**

Wally has completed the rear exit landing on the Town Hall which was a safety concern to reopening its use.

**Grant Activity and Phase 2 of the Renovation**

Wally, Charles Moser and I, will meet with the NH LCHIP Representatives at Town Hall on October 3<sup>rd</sup>. We have not yet been given a time, but it will be during the workday.

No update from the Moose Plate Grant application.

**Publicity & Events - Updates**

Martha, Mae, and Barbara continue to plan and make arrangements for the craft fair and a flea market at the School or the School and Town Hall if possible. It will be held from 10 AM to 3 PM on November 18, 2023. We will have a small raffle with larger items of value, no baskets. They have put together sign-up sheets and will contact the vendors who participated in past craft fairs and have been busy signing up vendors.

They are discussing a food section, a spot for coffee, cider, snacks and possibly wagyu sliders; combined with a bake sale. They are also trying to arrange various children's activities. The Town will simultaneously be holding a touch-a-truck type activity for children.

Martha will be creating a signup sheet for Committee members and other volunteers to pick time slots where they will be available to help with Setup on the 17<sup>th</sup> and during the events on the 18<sup>th</sup>. Several individuals have indicated a willingness to help and we need to schedule this out to make sure we have coverage for the full event.

**New Business.**

We continued our discussion about additional fundraising efforts that could raise awareness of our efforts to renovate the Town Hall. We decided that the timing for the "Concerts at the Mason Gazebo" would be considered for summer 2024 to give us time to prepare properly.

We briefly discussed holding other events like a Chicken Barbeque, Ice Cream Social, and a Pizza and Burger cook out.

In an effort to get more community support we had a brief discussion of alternative uses for the future use of the Town Hall including possibly using it for some Library functions and activities but the discussion did not lead to anything that needed to be moved on right away.

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**Next meeting:**

The next meeting is scheduled for Tuesday October 17, 2023 at 5:00 PM at the Town Offices (Mann House).

**Meeting Adjournment**

There being no further business before the committee, Jim asked for a motion to adjourn the meeting at 5:46 PM. On motion duly made by Mae Bibeault and seconded by Connie Lacasse, all of the Committee members present then voting, it was unanimously resolved to adjourn the meeting.

**Committee Member Appointment Terms:**

Mae Bibeault	March 2026
Barbara DeVore	March 2025
James Dore	March 2025
Darryl Ellis	March 2025
Constance Lacasse	March 2024
Pamela McGinnity	March 2025
Marty Milkovits.	March 2025
Kenneth Rafter	March 2026