



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
Mason, New Hampshire 03048
(603) 878-2070 (603) 878-4892 Fax

Selectmen Meeting 8/22/2023

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Accountant Brenda Wiley; Fire Chief Tony Burns; Facilities Manager Wally Brown; Town Hall Renovation Committee (THRC) members Jim Dore & Martha Ward

Resident: Steven & Mae Bibeault

Called to Order: The meeting was called to order at 7:37pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

Approvals:

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 8/8/2023 BOS / HWY meeting - Kate motioned to approve as written, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye.
- Minutes of 8/8/2023 BOS meeting - Kate motioned to approve as written, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye.

New Business:

- Reviewed year-to-date budget by department; Comments:
 - 4311-06 (OT Wages) – expect overtime wages on next manifest due to “Touch-a-Truck” event.
 - 4150-24 (Grant Writing Expense) – after 18 months of a contracted service no return on investment seen, will not discontinue this service for 2024.
- Selectmen met with THRC candidate Mae Bibeault.
- THRC chair Jim Dore to inquire with the original architect that evaluated the Town Hall to see if a safety review can be done. Martha Ward, head of THRC craft fair, expressed concern about potentially not being able to use the Town Hall for the craft fair. Use of the building is dependent on the safety review and Martha will be updated once completed.

- Marty's inquired about a building permit for a merchandise trailer. Charlie to speak with NRPC tomorrow to see if an application needs to be submitted to the Planning Board.
- Kate attended the 8/21/23 ZBA meeting to met with the Zoning Board. They discussed items such as meeting procedures, record keeping and upcoming training opportunities. Kate verified that funding for training would be made available for their attendance.
- Met with Facilities Manager Wally:
 - Timber cutting at the school house will begin in September.
 - Discussed the accident at the school house.
 - A large maple tree by the Town Hall was removed.
 - The back stairs at the Town Hall have been installed.
 - Siding at the Mann House has been replaced.
 - Wally advised Selectmen to start purchasing needed carpentry tools since the ones he is currently using are his. Wally will make a list of recommended purchases.
 - JP Pest recommended installing a dehumidifier downstairs, Wally will do so.
 - Wally shared an idea for expanding the Library, Selectmen are in support of an expansion and asked Wally to provide estimates.

Old Business:

- 2fa Notification – Selectmen agree to move forward with this.
- Jeds Lane – Selectmen will be meeting with KV Partners on 8/25/23 to discuss the option of a timber bridge.
- Marty's Events – Jen provided Selectmen with recent decibel log files sent in by Nicole Ruggiero. Log files appear incomplete and not to standard.
- Credit card account update – Brenda confirmed this has been successfully switched.
- TAN update – The banker believes it will be very challenging to secure a TAN in time for the end of the year. Brenda provided financial statements that show a TAN may not be needed. Selectmen agree to not move forward with getting a TAN at this time.

Non-Public:

Motion to enter Non-public session made by Kate, seconded by John by reason of:

- RSA 91-A:3, II (c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll call vote to enter non-public session Kate-aye, Charlie-aye, John-aye. Entered non-public session at 9:23pm.

Motion to return to public session made by Kate, second from John; returned at 9:29pm. Motion from Kate, seconded by Charlie, to seal the minutes because it is determined that divulgence of this information likely would

- *affect adversely the reputation of any person other than a member of this board.*

Roll call vote to seal the minutes Kate-aye, Charlie-aye, John-aye.

Adjournment: There being no further business, Charlie motioned to adjourn, second from Kate. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 8:28pm.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant