

**Minutes for the Town Hall Renovation Committee -August 15, 2023**  
**Approved September 19, 2023**



TOWN OF MASON  
TOWN HALL RENOVATION COMMITTEE MINUTES  
FOR THE MEETING OF August 15, 2023

A meeting of the Town Hall Renovation Committee (“Committee”) of the Town of Mason was held on Tuesday, August 15, 2023 at 5:03 p.m. at the Mann House, 16 Darling Hill Road.

The following persons were in attendance for all or a portion of the meeting:

Committee Members: Barbara DeVore, Jim Dore, Darryl Ellis, Connie Lacasse, Pam McGinnity, and Ken Rafter.

The following Committee members were absent: and Marty Milkovits,

The following Mason residents was also in attendance: Mae Bibeault and Kathy Chapman.

### **Approval of Minutes**

The Chairman inquired whether there were any comments with respect to the draft minutes of the July 18, 2023 meeting. After a brief discussion, and on a motion duly made by Pam McGinnity and seconded by Ken Rafter, the motion unanimously passed:

Resolved: that the minutes of the July 18, 2023 meeting of the Town Hall Renovation Committee are hereby approved.

### **Committee Funds**

Barbara, Pam and Mae led a discussion of the funds raised at the Town Wide Yard Sale held Saturday July 22, 2023. The total of \$577.25 will be turned over to the Town until its transfer to the Renovation Fund account can be voted on at the next Town Meeting. There were 19 registrants participating raising \$285.00 plus \$20 from the sale of a Mason Tote, and \$272.25 from the sales of various items including \$182.25 raised by Ken and Darryl from their sale at town center. Our thanks go out to everyone who helped and participated.

### **Town Hall Work and Use**

Wally is within days of completing the rear entrance deck, with stairs forming a proper egress from the back of the building. Use of the building continues to be suspended. His work may allow select board and committee use of the building but likely not functions or events.

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**Foundation Work**

As previously reported this work will not take place until spring 2024.

**Grant Activity and the Renovation**

No change in the status. Jim, Wally and Charlie Moser of the Select Board will meet with the CHIP Historic Resource Specialist as well as members of their historic-resources review panel on October 3<sup>rd</sup> with the time to be set as we approach the date.

We will discuss the work we are planning on doing with this Phase of the renovation

- Foundation - solidify the structural support by resetting or replacing, if necessary, support beams onto new replaced piers.
- Second Floor- removal of the second-floor cafeteria related addition
- Historic Windows – Professional restoration-repair and reglaze 14 Windows

We discussed what will be done next to the Windows for energy efficiency and though we have not asked for quotes the initial plan s to replace the exterior aluminum storm windows with interior “invisible” storm windows that we gathered information on last year.

**Publicity & Events - Updates.**

Pam and Martha continue to plan and make arrangements for the craft fair and a flea market at the School or the School and Town Hall if possible. It will be held from 10 AM to 3 PM on November 18, 2023. We will have a small raffle with larger items of value, no baskets. They have put together sign-up sheets and will contact the vendors who participated in past craft fairs. They are discussing a food section, maybe a spot for coffee, cider and snacks combined with a bake sale. They are also trying to arrange various children’s activities. The Town will simultaneously be holding a touch-a-truck type activity for children.

Mae put a save-the-date article on Facebook and received a lot of favorable responses. Mae will head up the flea market side of the event. Barbara, Mae and Pam have been conducting outreach, on the Town’s Web site, and the Mason Facebook page, as well as the Monadnock Ledger-Transcript. Jim confirmed that the Town had approved paying the Jomarc Business Advertiser for the Yard Sale advertisement and Barbara asked the Committee to approve a similar advertisement for the Craft fair and flea market. After some discussion Jim made a motion to authorize Barbara to spend up to \$50 for the ad to be published in the Jomarc Business Advertiser, seconded by Darryl the motion unanimously passed:

Resolved: that the Town Hall Renovation Committee hereby authorizes Barbara to place an advertisement in the Jomarc Business Advertiser up to \$50.

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Barbara led the Yard Sale effort on July 22, 2023 from 8AM to 2PM. The discussion of the results is included in the Funds section above.

**New Business.**

We talked about additional fundraising efforts that could raise awareness of our efforts to renovate the Town Hall and Mae suggested we have some type of “Concerts at the Mason Gazebo”, using various family friendly music types combined with children’s activities. Several members said they would reach out to their contacts to see if anyone was interested and also to gage interest from local musicians. The concert would be a couple of hours, perhaps 3Pm to 5Pm with the first one sometime in the fall.

**Next meeting:**

The next meeting is scheduled for Tuesday September 19, 2023 at 5:00 PM at the Town Offices (Mann House).

**Meeting Adjournment**

There being no further business before the committee, Jim asked for a motion to adjourn the meeting at 5:50 PM. On motion duly made by Pam McGinnity and seconded by Jim Dore, all of the Committee members present then voting, it was unanimously resolved to adjourn the meeting.

**Committee Member Appointment Terms:**

Barbara DeVore	March 2025
James Dore	March 2025
Darryl Ellis	March 2025
Constance Lacasse	March 2024
Pamela McGinnity	March 2025
Marty Milkovits.	March 2025
Kenneth Rafter	March 2026