



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
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Selectmen Meeting 7/11/2023

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser; Admin Asst Jen Tenney; Police Chief Kevin Maxwell; Town Hall Renovation Committee Chair Jim Dore

Resident: Larry Belanger

Non-Resident: Officer Connor Barcus

Absent: Selectman John Suiter

Called to Order: The meeting was called to order at 7:35pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

Approvals:

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 6/24/2023 BOS / PD meeting - Kate motioned to approve as written, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-absent.
- Minutes of 6/24/2023 BOS / FD meeting - Kate motioned to approve as written, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-absent.
- Minutes of 6/24/2023 BOS meeting - Kate motioned to approve with changes, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-absent.

New Business:

- Reviewed year-to-date budget; will continue to be monitored. No concerns at this time.
- Reviewed work is still being done to switch over the credit card account.
- Selectmen met with Chief Kevin Maxwell and Officer Connor Barcus regarding the hiring of Officer Barcus. Selectmen agreed with Chief Maxwell's recommendation to hire Officer Barcus whom was then sworn in.
- Discussed the open Treasurer position.

- Jim Dore met with the Selectmen to recommend the acceptance of the \$3k grant from Freedom's Way National Heritage Area for Phase 2 of the Town Hall restoration. Selectmen are in favor and Kate signed the award contract.
 - Jim recommends the Selectmen consider registering the Town Hall Renovation Committee as a 501c3.
 - The LCHIP site visit is scheduled for 10/3/23; one Selectman to attend.
- Reviewed need to discuss the current employee policy manual; to be done at a later date.
- Jen reviewed how busy the Building Department has been. Selectmen asked to have the Building Inspector attend the next meeting to give an update on the department.
- Selectmen request the Planning Board performs a comprehensive review of the Town Ordinance; this should be priority over reviewing the Master Plan. Charlie will bring this to the Planning Board's attention as he is an ex-officio member of the Planning Board.

Old Business:

- Historical Society – Selectmen approved Historical Society member Gary Gregoire to see Jen for entry access to the Mann House to perform Historical Society duties.
- Jen reviewed the Conservation Commission update regarding the overlook parking.

Non-Public:

Motion to enter Non-public session made by Kate, seconded by Charlie by reason of:

- *RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll call vote to enter non-public session Kate-aye, Charlie-aye, John-absent. Entered non-public session at 8:09pm.

Motion to return to public session made by Kate, second from Charlie; returned at 8:50pm.

Motion from Kate, seconded by Charlie, to seal the minutes because it is determined that divulgence of this information likely would

- *affect adversely the reputation of any person other than a member of this board.*

Roll call vote to seal the minutes Kate-aye, Charlie-aye, John-absent.

Adjournment: There being no further business, Charlie motioned to adjourn, second from Kate. Roll call vote Kate-aye, Charlie-aye, John-absent. Meeting adjourned at 9:15pm.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant