



**Office of Board of Selectmen
Town of Mason**

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Selectmen / PD Meeting 3/26/2024

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Police Chief Kevin Maxwell; Accountant Brenda Wiley

Called to Order: The meeting was called to order at 6:08pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

- Reviewed YTD budget – Overtime wages are high but part time wages are down; overall percentage of all wages is on track.
- Discussed personnel; no changes.
- Reviewed court statistics and call volume.
- Nothing new to report regarding setting up electronic payment options; Jen will look into what is needed to begin this process.
- Chief Maxwell is in the process of establishing an electronic master workbook of all staging areas for emergency response situations.
- A 3-D virtual tour of the school has been scheduled.
- Selectmen to set a time for Chief Maxwell to bring them to the quarries.
- Timecard system updates have been made.
- No new update for the basketball court.
- The new cruiser is coming tomorrow. It should be fully operational around the end of May.
- The Police Department has switched to AT&T, Chief this could be beneficial for all departments. Jen to look into this switch further.
- Chief Maxwell is coordinating a first of a kind upcoming training with large police agencies and drone units. Hoping to hold this within the next one to two months.
- Chief Maxwell has done a significant amount of research on the best UTV option to meet the Police and Fire Department needs.

- Selectmen asked Chief Maxwell to begin working on a 5-year plan regarding equipment maintenance and replacement needs, staffing and department goals. Chief to review at the next department meeting.

Adjournment: There being no further business, Kate motioned to adjourn, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 6:47pm.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant