



**Office of Board of Selectmen
Town of Mason**

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Selectmen / FD Meeting 3/26/2024

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Accountant Brenda Wiley; Fire Chief Tony Burns; EMS Captain Jeff Partridge; Police Chief Kevin Maxwell

Called to Order: The meeting was called to order at 6:49pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

- Reviewed the current year to date budget, the onboard charger installed in Engine 1 and the department head purchase policy. Chief Burns plans to move forward with the overhaul of the pump on Engine 1 and changing out turnout gear closer to July of this year.
- Selectmen asked Chief Burns to create a map of the hydrants located in Mason, which are functioning, which would be recommended to be swapped to dry hydrants, the estimated cost of this etc to review at the next department meeting.
- Chief Burns reviewed that dispatch services would not need to be changed if our ambulance services changed.
- After meeting with the Standard Operating Guidelines (SOG) Committee, Chief Burns updated Selectmen that it was decided a rotating on-call schedule doesn't seem feasible with the current number of participants.
- EMS Captain Jeff Partridge shared his preference, and that of the SOG committee, in having SOG's in place. The committee is pleased with the revision of SOG 100.22. SOG's are also being disbursed in increments and pertinent SOG's are reviewed during related training.
- Chief Burns has been researching different opportunities for and platforms for recruitment. One option is Guilfoil PR, NVFC which is advertisement via a webpage platform. Selectmen would like to hold off on using Guilfoil PR, NVFC. Consider a more local, targeted option. Jeff

mentioned the possibility of a community bonfire potentially in October. More discussion regarding this at a later date.

- A site plan for the training area is being worked on.
- Chief Burns brought up a non-emergency alerting system called Statewide, similar to CodeRed, that is covered by the state. Due to time constraints this will be discussed more at the April department meeting.
- Chief Burns advised Selectmen there will be many OSHA changes for Fire Departments over the next several years; updates will be shared as changes happen.
- EMT class is going well and will be done soon.
- Reviewed calls and responses since the last meeting. Mason was unable to respond to a mutual aid request due to not having enough people available to also stay and cover Mason.
- Department fleet reviewed:
 - Engine 1 should not need replacing for ~10 years once the pump is fixed.
 - Engine 4 & Tanker could be out of commission at any time.
 - Chief suggests considering a smaller quick response vehicle that combines the function of Engine 4 and the Tanker. A used one would likely be ~\$100k-\$150k.
- Selectmen asked Chief Burns to begin working on a 5-year replacement plan regarding equipment and vehicles.

Adjournment: There being no further business, Kate motioned to adjourn, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 7:30pm.

Respectfully Submitted,
Jennifer Tenney
BOS Administrative Assistant