



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
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Selectmen / HWY Meeting 3/7/2024

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser, John Suiter; Admin Asst Jen Tenney; Road Agent Dave Morrison; Accountant Brenda Wiley

Called to Order: The meeting was called to order at 6:39pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

- Reviewed staffing and personnel.
- Selectmen discussed Highway Department timesheet recording will need to be adjusted to be in better alignment with other departments. Brenda will work with Dave to create a new timesheet.
- Reviewed the underground storage tank needs to be removed by July and needs to come in under approved budget voted on at town meeting. Dave to rough out a plan and schedule; project to start in May.
- Dave to get more clarification from resident regarding using a section of Starch Mill Rd as a turnaround point for highway vehicles.
- Briefly discussed a resident's concern regarding road work on Hurricane Hill Rd; Dave to respond.
- 075 – Need to send back any parts that have not been replaced as it is unrepairable. Highway team is looking into a non-CDL replacement option that will work best with the rest of the fleet. Dave states someone is interested in purchasing parts from 075; John will help get an appraisal together for 075.
- Crew has been working to put stone out as roads are quite muddy. More stone is on order.
- 10ft sinkhole with a damaged culvert found on Campbell Mill Rd, this has been patched.
- Rubber tired excavator invoice for ~\$5500 to come from line item #4311-24 Hired Equipment.

- Dave reviewed purchase options for a backhoe bucket adapter and thumb. New bucket and thumb would cost ~\$14k; a bucket adapter for our current bucket and a thumb would cost ~\$8k. Selectmen authorized the purchase of a \$2789 adapter to use our current bucket and authorized Dave to use \$6000k to acquire a backhoe thumb +/- hoses. Both purchases to come from line item #4312-05 Equipment Maintenance.
- Selectmen asked Dave to review the 2023 projects to ensure they are completed and to make a list of 2024 projects to begin after the town meeting. Selectmen advised not to include the proposed Reed Rd conversion project in this list until other roads are assessed. Selectmen have several steps to complete before any work could start.
- Selectmen discussed Jeds Lane and agreed it best to move forward with a bond in 2025, pending approval. Will contact KV Partners to develop plans.

Adjournment: There being no further business, Kate motioned to adjourn, second from John. Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 7:23pm.

Respectfully Submitted,
Jennifer Tenney
BOS Administrative Assistant